



# DEPARTMENT OF WATER RESOURCES EXAMINATION ANNOUNCEMENT



The Department of Water Resources is an equal opportunity employer to all regardless of age, ancestry, color, denial of family and medical care leave, disability, gender identity or expression, genetic information, marital status, medical condition, military and veteran status, national origin, political affiliation, race, religion, sex, or sexual orientation of any person.

It is an objective of the State of California to achieve a drug-free State workplace. Any applicant for State employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service and the special trust placed in public servants.

## UTILITY CRAFTSWORKER APPRENTICE, WATER RESOURCES OPEN/SPOT EXAMINATION FOR BUTTE, CONTRA COSTA/MERCED, KERN, AND LOS ANGELES COUNTIES

**ONE DAY  
FILE-IN-PERSON**

**July 17, 2014**

You must appear in person on the above date to complete and submit your Examination Application (STD 678 Rev. 10/2013) at one of the locations listed below. Applicants **MUST** provide proof of identification in order to file their application. Applications filed by another person, mailed, faxed, or submitted prior to, or after the File-in-Person date **will not be accepted for any reason.**

**WHO SHOULD APPLY**

This is an open examination. Candidates who meet the minimum qualifications as stated below may apply for this examination.

**HOW TO APPLY**

Examination Applications (Form STD 678 Rev. 10/2013) will only be accepted on **July 17, 2014** between the hours of 7:00 a.m. and 3:00 p.m. at **ONE** of the following locations:

**Butte County**

Department of Water Resources  
Oroville Field Division  
460 Glen Drive  
Oroville, CA 95966  
(530) 534-7011

**Contra Costa/Merced**

Department of Water Resources  
Delta Field Division  
5280 Bruns Road  
Byron, CA 94514  
(209) 835-2877  
(209) 826-2899

**Kern County**

Department of Water Resources  
San Joaquin Field Division  
4201 Sabodan Road  
Bakersfield, CA 93313  
(661) 858-1099

**Los Angeles County**

Department of Water Resources  
Southern Field Division  
34534 116<sup>th</sup> Street E  
Pearblossom, CA 93553  
(661) 944-8977

**Candidates may only establish eligibility in one location.**

**DO NOT SUBMIT APPLICATIONS TO THE CALIFORNIA DEPARTMENT OF HUMAN RESOURCES.**

**IDENTIFICATION  
REQUIRED**

Accepted applicants are required to bring either a photo identification card or two forms of signed identification to each phase of the examination.

**SPECIAL TESTING  
ARRANGEMENTS**

If you have a disability and need special testing arrangements, mark the appropriate box in Question 2 of the "Application for Examination". You will be contacted to make specific arrangements.

**SALARY RANGE**

**Range A - \$3332      Range B - \$3460      Range C - \$3588      Range D - \$3845**  
**Range E - \$4101      Range F - \$4613**

**Range A** – This range shall apply to incumbents who do not meet the criteria for payment in other ranges.

**Range B through F** – Evidence of successful completion of the specific months of the prescribed academic and practical work of the apprenticeship program as defined in the apprenticeship agreement between the Department of Water Resources and the Division of Apprenticeship Standards.

**ELIGIBLE LIST  
INFORMATION**

Separate open eligible lists will be established for the Department of Water Resources for Butte, Contra Costa/Merced, and Kern /Los Angeles Counties. Each open/spot eligible list will be abolished 12 months after it is established unless the needs of the service and conditions of the list warrant a change in this period.

**EXAMINATION DATE**

The entire examination will consist of a Written Test weighted 100%.

**WRITTEN TEST DATE: August 16, 2014**

**REQUIREMENTS  
FOR ADMITTANCE  
TO THE  
EXAMINATION**

**NOTE:** All applicants must meet the minimum qualifications for this examination by the written test date, **August 16, 2014.**

Qualifying experience may be combined on a proportionate basis if the requirements stated below include more than one pattern and are distinguished as "Either" I, "or" II, "or" III, etc. For example, candidates possessing qualifying experience amounting to 50% of the required time of Pattern I, and additional experience amounting to 50% of the required time of Pattern II, may be admitted to an examination as meeting 100% of the overall experience requirement.

**Either I**

One year of experience in the California state service performing a variety of general operations and maintenance duties at the level of Service Assistant (Maintenance and Operations).

**Or II**

Ability to communicate at a level required for successful job performance.

**SEE REVERSE SIDE FOR ADDITIONAL INFORMATION**

<b>SPECIAL LICENSE REQUIREMENT</b>	<p>Possession of a valid permanent Class C California driver's license. (A Class C license is defined as a standard California driver's license).</p> <p><b>NOTE:</b> Applicants must show their license number, class, and expiration date on their application.</p>
<b>POSITION DESCRIPTION</b>	<p>A Utility Craftsworker Apprentice, Water Resources, under close supervision, as an indentured apprentice, learns the progressively skilled work in the civil maintenance of facilities associated with the State Water Project and in flood control yards; and does other work as required. This class is designed for entrance in an apprenticeship training program leading to journey level status as a Utility Craftsworker, Water Resources. Inability to maintain satisfactory progress in academic and vocational work of the apprenticeship program is sufficient cause for separation from the program.</p> <p><b>Positions exist in Butte, Contra Costa, Merced, Kern and Los Angeles Counties within the Department of Water Resources.</b></p>
<b>DRUG ALCOHOL TESTING</b>	<p>Some positions in this classification may require possession of a commercial driver's license in order to perform safety sensitive functions associated with a commercial motor vehicle (as defined by federal regulations). Therefore, prior to appointment to this classification, you may be required to pass a pre-employment drug test. Once hired, you may also be subject to drug and/or alcohol testing during the course of your employment in this classification. (You will be notified by the hiring supervisor at the time of hire if the position requires drug/alcohol testing).</p> <p>Drug/alcohol testing procedures will be explained to you in more detail at the time you are being considered for appointment to this classification.</p>
<b>EXAMINATION INFORMATION</b>	<p>The examination will consist of a <b>written test weighted 100%</b>. In order to obtain a position on the eligible list, a minimum score of 70% must be attained. <b>COMPETITORS WHO DO NOT APPEAR FOR THE WRITTEN TEST WILL BE DISQUALIFIED.</b></p>
<b>SCOPE OF EXAMINATION</b>	<p style="text-align: center;"><b>Written Test – Weighted 100%</b></p> <p>In addition to evaluating the competitors' relative abilities as demonstrated by quality and breadth of experience, emphasis in the written test will be on measuring competitively, relative to job demands, each competitor's:</p> <p><b>A. Knowledge of:</b></p> <ol style="list-style-type: none"> <li>1. Basic arithmetic, spelling, and grammar.</li> <li>2. Common hand tools used in trades and crafts.</li> </ol> <p><b>B. Ability to:</b></p> <ol style="list-style-type: none"> <li>1. Learn rapidly.</li> <li>2. Follow directions.</li> <li>3. Acquire acceptable work habits such as punctuality, skill, neatness, and dependability.</li> <li>4. Work safely.</li> <li>5. Make satisfactory progress in the prescribed academic and practical work in an approved apprenticeship program for Utility Craftsworker, Water Resources.</li> </ol>
<b>SPECIAL PERSONAL CHARACTERISTICS</b>	<p>Willingness to work irregular hours in times of emergency.</p>
<b>VETERANS PREFERENCE</b>	<p><u>Assembly Bill 372</u>, signed into law by Governor Brown on August 12, 2013, changes the way the Veterans Preference process is administered by the State of California. Veterans Preference will be awarded as follows, starting on January 1, 2014: 1) Any veteran, widow or widower of a veteran, or spouse of a 100 percent disabled veteran, who achieves a passing score in an entrance examination, shall be ranked in the top rank of the resulting eligibility list. Any veteran who has been dishonorably discharged or released is not eligible for Veterans Preference. 2) An entrance exam is defined, under law, as any open competitive examination. 3) Veterans Preference is not granted once a person achieves permanent civil service status.</p>

**GENERAL INFORMATION**

**The Department of Water Resources** reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

**For any examination** without a written feature it is the candidate's responsibility to contact the Selection Services Section of the Department of Water Resources, (916) 653-4838, three weeks after the final filing date if he/she has not received a progress notice.

**Applications** are available at Department of Water Resources' (DWR) offices, the DWR website: [www.water.ca.gov/jobs/currentexams.cfm](http://www.water.ca.gov/jobs/currentexams.cfm), local office of the Employment Development Department, the Department of Human Resources (CAL HR), and their website: [www.jobs.ca.gov](http://www.jobs.ca.gov).

**If you meet the requirements** stated on the reverse, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. All candidates who pass will be ranked according to their scores.

**General Qualifications:** Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the classification.

**Examination Locations:** When a written test is part of the examination, it will be given in such places in California as the number of candidates and conditions warrant. Ordinarily, qualifications appraisal interviews are scheduled in Sacramento and Los Angeles. However, locations of interviews may be limited or extended as conditions warrant.

**If a candidate's notice** of oral interview fails to reach him/her prior to the day of the interview due to a verified postal error, he/she will be rescheduled upon written request.

**Eligible Lists:** Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional, 2) departmental promotional, 3) multidepartmental promotional, 4) servicewide promotional, 5) departmental open, 6) open eligible list. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on this bulletin. In the case of continuous testing examinations, names are merged into the appropriate lists in order of final test scores (except as modified by veterans preference) regardless of the date of the test, and the resulting eligible lists will be used only to fill vacancies in the area shown on the bulletin.

**How to apply for Veterans Preference:** The California Department of Human Resources (CalHR) has information on how to apply for Veterans Preference on their website at [www.jobs.ca.gov](http://www.jobs.ca.gov) and on the Application for Veterans Preference form (CalHR 1093). Additional information is also available at the Department of Veterans Affairs website at [www.cdva.ca.gov](http://www.cdva.ca.gov).

**TDD** is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD Device. California Relay **Telephone Service** for the Deaf or hearing impaired: From TDD phones: 1-800-735-2929; From Voice phones: 1-800-735-2922.

**For information** regarding this examination please contact Samantha Cherry (916) 651-6930.