



Attachment 4. Work Summary

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Attachment 4 summarizes anticipated tasks necessary to complete each project in the Proposal. Tasks are organized by the four budget categories, as applicable:

- (a) Direct Project Administration,
- (b) Land Purchase/Easement,
- (c) Planning/Design/Engineering/Environmental Documentation, and
- (d) Construction/Implementation.

The Work Summary identifies the anticipated deliverables for each task and discusses the current status of the project, including permitting activities that indicates the current stage of each task.

This Work Summary is limited to two pages.

Project Work Summary: This grant proposal contains a single project with three pipeline construction elements. Project environmental review is already taking place. The type of work is very straight forward and has regional acceptance. Seasonal constraints in project scheduling are not required in the desert climate of Imperial Valley.

Task	Title	Description	Deliverable(s)	% Complete
<i>Category (a): Direct Project Administration</i>				
Task 0	Agency Coordination	All agencies have signed a Letter of Intent indicating interagency coordination and cooperation if the project is funded through the Drought Grant. A separate Memorandum of Understanding (MOU) (or similar agreement) is anticipated prior to project completion.	Signed Letter of Intent (included as Exhibit 6.1) and MOU for cost sharing in project operations and maintenance.	70%
Task 1	Administration	Apply and secure funds, manage grant, manage contracts with labor compliance, hire consultant, designer, contractor, construction manager. Route project design and specifications through stakeholders' approving Board or Council.	Approved Design Plans and Specifications. Approval to Proceed with Construction. Acceptance of Completed Project.	0%
Task 2	Labor Compliance Program	Establish a Labor Compliance Program or hire a consultant with an approved labor compliance program to ensure compliance with state prevailing wage requirements.	An approved Labor Compliance Program via in-house or through a hired consultant.	0%
Task 3	Reporting	Reporting to all stakeholders and grant administrators on project status via quarterly progress reports and final reports.	Quarterly and Final Completion reports to State and region stakeholders, and Final Grant Project Performance Report one year after completion.	0%
<i>Category (b): Land Purchase/Easement</i>				
No Land purchase or easement acquisition needed for Intertie Project			N/A	N/A
<i>Category (c): Planning/Design/Engineering/Environmental Documentation</i>				
Task 4	Assessment and Evaluation	Project is located entirely within road right-of-ways and dedicated ingress/egress/utility easements.	Assessment and Evaluation are complete.	100%
Task 5	Final Design	Includes design consultant contract through short RFP process.	Final Design Plans and Specifications approved by the three project sponsors.	15%
Task 6	Environmental Documentation	Includes CEQA Certification. City of El Centro is the Lead Agency and will certify the project.	Lead Agency has started CEQA review with the project likely being Categorical Exempt from CEQA requirements.	50%
Task 7	Permitting	This involves securing permits with affected utilities, including the Imperial County, the IID, and Union Pacific railroad, including encroachment permits.	Approved Permits from the affected Utilities, Railroad, and Agencies.	0%
<i>Category (d): Construction /Implementation</i>				
Task 8	Construction Contracting	Bid proposal for project construction.	Approved Contract with construction company	0%
Task 9	Construction	City of El Centro (construction management), City of Imperial (contracting entity). Construction to include traffic control, mobilization, trenching, tunneling, installation of pipes, valves, and bidirectional meters, paving replacement, disinfection of new lines, final inspection, and demobilization.		0%