



## 6. WORK PLAN

Attachment 3 summarizes anticipated tasks necessary to complete the project in the proposal. Tasks are organized by the four budget categories, as applicable:

1. Direct Project Administration
2. Land Purchase/Easement
3. Planning/Design/Engineering/Environmental Documentation, and
4. Construction/Implementation

The Work Plan identifies the anticipated deliverables for each task and discusses the current status of the project, including permitting activities that indicates the current stage of each task.

**Project Work Plan:** This grant proposal contains a single project involving replacing the turf of City of El Centro residents to assist them with the State-wide drought regulations and ultimately lower the City water consumption of 25%.

Task	Title	Description	Deliverables	% Complete
<b>Category (a): Direct Project Administration</b>				
Task 1	Administration	Apply for and secure funds, manage grant, manage project with homeowners.	Approved contracts with Residents	0%
Task 2	Reporting	Reporting to grant administrators on project status via quarterly progress reports and final reports.	Quarterly and Final Completion reports to State stakeholders and Final Grant Project Performance Report one year after funds have been expended	0%
<b>Category (b): Land Purchase/Easement</b>				
No Land Purchase or Easement Acquisition needed for Turf Replacement Program			N/A	N/A
<b>Category (c): Planning/Design/Engineering/Environmental Documentation</b>				
Task 3	Planning	Project will require that landscape be approved by Planning Department before the application is approved	A list of the City-approved landscaping will be delivered, along with what is proposed/installed by each approved applicant	0%
No Final Design			N/A	N/A
No Environmental Documentation			N/A	N/A
Task 4	Permitting	This involves the residents obtaining a permit from the City after their application has been accepted	Approved permits will be delivered	0%
<b>Category (d): Construction/Implementation</b>				
No Construction Contracting			N/A	N/A
Task 5	Construction	Resident will be responsible for obtaining a landscaping contractor to perform the work	supplied, as well as proof that the City only contributed 50% of a 2,000 SF lawn	0%