SOLANO COUNTY WATER AGENCY

March 27, 2013

California Department of Water Resources
Division of Integrated Regional Water Management
Financial Assistance Branch
Attention: Zaffar Eusuff
901 P Street
Sacramento, CA 95814

RE: Attachment 2-Adopted Plan and Proof of Formal Adoption

Mr. Eusuff,

Pursuant to Attachment 2, the Regional Water Management Group (RWMG) of the Westside IRWMP anticipates adopting the Plan in July of 2013. The governing boards of each RWMG meet at different times during the month, so the IRWMP would be considered adopted on July 15, 2013.

The Draft Implementation MOU is included as an attachment to show intent of the RWMG to adopt the Westside IRWMP. Each RWMG will also take action documenting approval in the form of a resolution or equivalent instrument.

Sincerely,

David Okita,
General Manager

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810 Vaca Valley Parkway, Suite 203, Vacaville, CA 95688
(707) 451-6090, FAX (707) 451-6099

SOLANO WATER
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MEMORANDUM OF UNDERSTANDING
IMPLEMENTATION OF THE WESTSIDE SACRAMENTO
INTEGRATED REGIONAL WATER MANAGEMENT PLAN

1. PURPOSE

The purpose of this Memorandum of Understanding (MOU) is to implement the Westside Sacramento Integrated Regional Water Management Plan (Westside IRWMP) by the Westside Sacramento Regional Water Management Group (RWMG). The RWMG consists of the Lake County Watershed Protection District, Napa County Flood Control and Water Conservation District, Solano County Water Agency and Water Resources Association of Yolo County. The basis of the designation of the Westside Sacramento Region (Region) is generally the Putah and Cache Creek watersheds, as shown in Exhibit A. Implementation of the Westside IRWMP will increase regional coordination, collaboration, and communication regarding water issues among stakeholders in the Region. Implementation of the Westside IRWMP will also assist in obtaining funding for flood management, habitat restoration and water related projects that fulfill the goals and objectives of the Westside IRWMP.

This MOU supersedes the MOU signed by the RWMG in September of 2010, as amended, to develop the Westside IRWMP.

2. GOALS

To foster coordination, collaboration and communication between the RWMG and other agencies responsible for water resources- related issues and interested stakeholders to achieve greater efficiencies, to provide for integration of projects, enhance public services and build public support for vital projects.

To implement the Westside IRWMP to facilitate regional cooperation towards the challenges and opportunities in water supply reliability, water recycling, water conservation, water quality improvement, storm water capture and management, flood management, wetlands enhancement and creation, and environmental and habitat protection and improvements.

The goals and objectives of the Westside IRWMP are detailed in Section 6.

3. DEFINITIONS

Coordinating Committee: A committee comprised of representatives of the RWMG to work with other Regions in the Sacramento River Funding Area and the state to manage the

does not provide discretionary approval for any given project. Rather, it provides a framework for improved understanding and actions to address the major water-related challenges and opportunities facing the Region through the planning horizon.

Geographical Scope of the IRWMP

The boundaries of the Westside Sacramento Region of the Proposition 84 Sacramento River Funding Area are shown in the attached map included in Exhibit A.

6. GOVERNANCE

One of the key considerations for the Westside IRWMP is the governance structure chosen to perform the tasks necessary to develop and implement the Westside IRWMP. Section 10 provides the details of the governance structure to be used to implement and update the Westside IRWMP over the next 20 years, it is summarized below.

The RWMG Governing Boards have appointed representatives to the Coordinating Committee (CC), comprised of one staff representative and an alternate from each member of the RWMG. All CC meetings will be compliant with the Brown Act (Government Code Sections 54950-54960.5).

As described in the Governance Section of the Westside IRWMP, the CC will be responsible for coordinating implementation of the Westside IRWMP including, but not limited to, promoting progress on Westside IRWMP objectives, conducting stakeholder meetings, engaging the public, maintaining the Westside IRWMP website, pursuing grant funds for implementation, coordinating related efforts, finance implementation coordination activities, updating the project list, and, subject to the RWMG Governing Boards approval, updating the Westside IRWMP. Any decisions by the CC shall not cause an increase in expenditures beyond amounts authorized by the RWMG per the Cost Share provision of this MOU.

The CC will have a Chair and Vice Chair; the Chair shall be responsible for coordinating and running meetings as described in the Governance Section of the Westside IRWMP.

A summary of the major Governance components is found below, detailed descriptions of each component are found in Section 10 of the Westside IRWMP.

Decision Making

Decisions authorized by the RWMG, through their representatives on the CC, will continue to be made using broad stakeholder agreement as during development of the Westside IRWMP. If broad agreement cannot be made, the CC will vote on decisions, with a simple majority vote required for final decisions.

The RWMG will not serve as fiscal agent for grant funds, but rather help identify a willing agency or organization with the appropriate authority and financial conditions to serve as a fiscal agency for each specific grant opportunity that is pursued.

As described in the Westside IRWMP, the CC will research, help identify and pursue grant funds that could help implement the projects and meet the objectives included in the Westside IRWMP.

Term

This MOU shall take effect upon signature or counter signature of the authorized representatives of the RWMG. This MOU shall expire on December 31, 2035 or upon its replacement by a subsequent MOU, Agreement, Joint Powers Authority Agreement, or other instrument.

Cost Share

The CC will establish an annual operating budget, linked to an annual work plan and agreed upon by all RWMG partners, to fulfill the roles of the CC. This budget will be presented and discussed at a Stakeholder meeting. The RWMG (and potentially other agencies/organizations within the Region) may provide funds or in-kind services to fulfill the roles of the CC for the purposes of implementing the Westside IRWMP. The CC may direct the expenditure of funds for any roles defined for the CC in support of the Westside IRWMP.

The RWMG has authorized $80,000 as an initial operating budget for fiscal year 2013/2014 towards implementation of the Westside IRWMP, with each RWMG partner contributing $20,000 in funds.

The level and allocation of cash and in-kind services contributed by the RWMG members and other contributing agencies/ organizations within the Region to fulfill the roles of the CC for the purposes of implementing the Westside IRWMP will be reviewed, adjusted and approved by each RWMG partner on an annual basis.

Withdrawal from the MOU

If any of the RWMG desires to withdraw from this MOU once adopted, the following conditions must be followed:

1) Written notification of intent to withdraw from the MOU must be submitted to all RWMG members;
2) Withdrawal from this MOU may occur at anytime with 90 days written notice.

Personnel

7. SIGNATORIES TO THE MEMORANDUM OF MUTUAL UNDERSTANDINGS.

We the undersigned representatives of our respective agencies, acknowledge the above as our understanding of the implementation of an Integrated Regional Water Management Plan for the Westside Subregion of the Sacramento River Funding Area.

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Jim Spering, Chairman, Solano County Water Agency

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William L. Marble, Chairman, Water Resources Association of Yolo County

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Jill Techel, Chairman, Napa County Flood Control and Water Conservation District

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Jeff Smith, Chairman, Lake County Watershed Protection District

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