

Att4\_PG2\_SRT\_BUDGET\_1of4  
Southern Sierra IRWMP Project Budget

Task #	Task Description	Grant Request	Match	Total Project Cost	DAC Allocation
<b>Task 1</b>	<b>Governance</b>				
	Draft and finalize Governance section of the Plan	\$12,145		\$12,145	
<b>Task 2</b>	<b>Region Description</b>				
	Draft and finalize Region Description section of the Plan	\$29,600		\$29,600	
<b>Task 3</b>	<b>Objectives</b>				
	Draft and finalize Regional Plan Objectives section of the Plan	\$10,560		\$10,560	\$1,056
<b>Task 4</b>	<b>Resource Management Strategies</b>				
	Draft and finalize Resource Management Strategies section of the Plan	\$19,340		\$19,340	
<b>Task 5</b>	<b>Integration</b>				
	Develop integration strategies and section of the Plan	\$13,000		\$13,000	
<b>Task 6</b>	<b>Project Review Process</b>				
	Develop project review and prioritization process; create section for Plan	\$19,000		\$19,000	\$1,900
<b>Task 7</b>	<b>Impact and Benefits</b>				
	Draft and finalize Impacts and Benefits section of the Plan	\$12,795		\$12,795	
<b>Task 8</b>	<b>Plan Performance Monitoring</b>				
	Draft and finalize Plan Performance Monitoring section of the Plan	\$8,670		\$8,670	
<b>Task 9</b>	<b>Data Management</b>				
	Develop Data Management Process; create section for Plan	\$20,830		\$20,830	
<b>Task 10</b>	<b>Finance</b>				
	Draft and finalize Finance Plan	\$8,850		\$8,850	\$885
<b>Task 11</b>	<b>Technical Analysis</b>				
	Draft and finalize Technical Analysis section of the Plan	\$23,255		\$23,255	
<b>Task 12</b>	<b>Relation to Local Water and Land Use Planning</b>				
	Draft and finalize Relation to Local Water and Land Use Planning Section of Plan	\$13,650		\$13,650	
<b>Task 13</b>	<b>Stakeholder Involvement</b>				
Task 13.1	Monthly Coordinating meetings (24)	\$36,632	\$28,800	\$65,432	
Task 13.2	RWVG meetings (12)	\$97,418	\$57,600	\$155,018	\$9,741
Task 13.3	Organize and conduct Public Workshops (4)	\$41,578		\$41,578	\$4,200
Task 13.4	Public Outreach Materials for Workshops and Website	\$12,270		\$12,270	\$1,223
Task 13.5	Increase Outreach to DACs; Update Outreach Plan	\$28,370	\$6,480	\$34,850	\$28,370
<b>Task 14</b>	<b>Coordination</b>				
Task 14.1	Draft and finalize Regional Coordination Process section of the Plan	\$8,245		\$8,245	
Task 14.2	Attend IRWMP JPA meetings	\$6,800		\$6,800	
<b>Task 15</b>	<b>Climate Change</b>				
	Climate Change Vulnerability Analysis	\$33,460		\$33,460	
<b>Task 16</b>	<b>Finalize Plan</b>				
	Finalize plan/public review process/submit to DWR	\$49,700	\$4,000	\$53,700	\$4,900
<b>Task 17</b>	<b>Website</b>				
Task 17.1	Update Website Design	\$22,630		\$22,630	
Task 17.2	On-going updating and maintenance of site	\$17,700		\$17,700	
<b>Task 18</b>	<b>Grant Management, Administration and Reporting</b>				
Task 18.1	Reporting	\$14,720		\$14,720	
Task 18.2	Administration	\$37,520		\$37,520	
Task 18.2.1	Grantee Financial Reporting	\$12,000		\$12,000	
	Pre-Application Submission Match (Match 2008-2010, Match 2011-12 worksheets)		\$146,880		
<b>TOTALS:</b>		<b>\$610,738</b>	<b>\$243,760</b>	<b>\$854,498</b>	<b>\$52,275</b>
	<b>DAC Allocation = 6%</b>				
	<b>Total Match = 30%</b>				

Note: DAC allocations are estimated at 10%, with the exception of Task 13.5, which is estimated at 100%

### **Budget Narrative**

The Applicant's (Grantee) Executive Director will serve as Project Director providing general oversight of the project as well as major external relations. The Project Manager will oversee coordination of all major elements, and in particular, ensure that the stakeholder processes inform the Planning Firm's planning process and that administrative tasks are completed in a timely manner. As the Stakeholder Coordinator, Bobby Kamansky of Kamansky Ecological Services, will continue in this role established in 2009 to manage the growing and diversifying stakeholder group.

The Planning Firm, Provost and Pritchard, has been approved by the Regional Water Management Group (RWMG) to prepare the IRWM Plan (Plan). Professional Facilitation Services, through the Center for Collaborative Policy (CCP), have also been approved by the RWMG. Currently, the facilitation services are provided through a grant from DWR (DWR Contract No. #4600007671, Task Order No. 07-18). This grant began in December, 2011, and is expected to be completed by September, 2012; it focuses on strengthening the SSIRWMP governance structure, refining objectives, and establishing broad support for the work, and includes up to 5 RWMG and 2 public outreach meetings. Facilitation services requested through this grant application will extend these services through the development of the final Plan in 2014.

Where there is reference to RWMP review and /or action, unless otherwise stated, this activity will occur during the meetings described in Task 13. RWMP stakeholder time for both preparation and attendance is contributed and accounted for as part of the match.

Non-State matching funds represent 30% of the total project costs. Sources of the match are listed in Appendix X

A large portion of the Southern Sierra IRWM planning area is in public ownerships. The remaining area is predominantly rural and is either designated as disadvantaged or severely disadvantaged. It is anticipated that a significant amount of resources will be utilized to reach out to these communities, building trust and understanding. A conservative estimate is that 6% of the funds requested will directly benefit DACs. Members of the RWMG are already participating in the two-year, four-county DAC study and pilot project funded by DWR.

Tasks 1, 2, 3 and 9 will be completed in the first 5 months of Plan development and will involve the Planning Firm, Project Director, Project Manager, Stakeholder Coordinator and members of the RWMG and Coordinating Committee. The remaining tasks will follow, with Plan adoption by the end of the grant period. The members of the Southern Sierra RWMG (formerly "Planning Committee") have signed the MOU committing to attend bi-monthly meetings, and participate in the development of the IRWM Plan for the Southern Sierra Region of California. In addition,

the Tulare Basin Watershed Coordinator, funded in part by the Department of Conservation Statewide Watershed Program will provide assistance (State non-match).

### **Task 1: Governance**

Early in the development of the IRWM plan, the Planning Firm will draft and finalize the governance plan based on the existing governance structure, which has evolved since the establishment of the RWMG (Planning Committee) in 2009. The funds requested for the Planning Firm: \$11,260. The Project Director (3 hours x 140 = \$420), Project Manager (3 hours X \$55 = \$165) and Stakeholder Coordinator (3 x \$100 = \$300) will convene and frame the process in preparation of the RWMG meeting for a total of \$885.

**Total Funds Requested: \$12,145**

### **Task 2: Region Description**

Working with the Stakeholder Coordinator, the Planning Firm will collect and summarize existing information about the region and the IRWM efforts to date. The Planning Firm will then draft, revise and finalize the Regional Description section of the Plan with review and feedback from the RWMG. Funds requested include: Planning Firm \$24,880, Stakeholder Coordinator (40 x \$100 = \$4,000). The RWMG (in-kind), Project Director (2 hours x \$140 = \$280), and Project Manager (8 hours x \$55 = \$440) will provide feedback and review the final product.

**Total Funds Requested: \$29,600**

### **Task 3: Objectives**

The Planning Firm will draft and finalize the regional water management objectives for the Plan and rank those objectives with stakeholder input. Funds requested for the Planning Firm are \$9,660 to complete this task. Additional funds requested are for review by the Project Director (2 hour x \$140 = \$280), the Project Manager (4 hours x \$55 = \$220). The Stakeholder Coordinator will work with stakeholders, individually and collectively, to ensure clarity of the objectives: (4 hours x \$100 = \$400)

**Total Funds Requested: \$10,560**

*The next series of tasks will take an estimated 6 months. During this period of plan development, the first in a series of all-day workshops will occur to solicit support and feedback from the stakeholders from mountain communities, as well as adjacent regions.*

### **Task 4: Resource Management Strategies**

The Planning Firm will identify and recommend a range of Resource Management Strategies (RMS) that meet the IRWM plan objectives. The Planning Firm estimates that \$17,200 will be needed to complete this task. The RWMG will finalize the set of RMS 's carried forward into the Plan. Additional funding is requested for the Project Director (3 hours x \$140 = \$420), Project Manager (4 hours X \$55 = \$220) and the Stakeholder Coordinator who will work with stakeholders to ensure understanding and clarity of the RMS's going forward into the Plan (15 hours x \$100 = \$1500)

**Total Funds Requested: \$19,340**

**Task 5: Integration**

The Planning Firm in conjunction with the RWMG, will develop structures and processes that provide opportunities to foster integration of Stakeholders' plans and projects. A significant portion of the Southern Sierra geographic area is in Federal ownership, with National Park Service and US Forest Service the major land management agencies. The US Forest Service is embarking on significant watershed analyses and updates to their Forest Plans. The National Park Service is sponsoring a Science Symposium in early 2013, which is anticipated to provide valuable information. The funding request for this task includes: Planning Firm: \$9,920, Project Director (5 hours x \$140 = \$700), Project Manager (16 hours x \$55 = \$880) who will provide outreach to the managers of agencies and organizations, and the Stakeholder Coordinator who will ensure that integration scenarios are consistent with the various organizations' and stakeholders expectations: (15 hours x \$100/hour = \$1,500)

**Total Funds Requested: \$13,000**

**Task 6: Project Review Process**

This task requires collaboration among the facilitator, the planning firm and the RWMG to develop the process and criteria for selecting projects for inclusion in the Plan. The Planning Firm estimates \$16,000 to develop the recommended process and criteria necessary to complete this task. The Project Director will provide oversight: (4 hours x \$140/hour = \$560) The Project Manager will provide input and review of draft Plan product: (8 hours x \$55= \$440.) The Stakeholder Coordinator will work with stakeholders individually and collectively to ensure their input and understanding of the proposed process. (20 hours x \$100= \$2,000)

Facilitation Services and RWMG activities will take place under Task 13: RWMG meetings (see description under Task 13)

**Total Funds Requested: \$19,000**

**Task 7: Impact and Benefits**

In collaboration with the RWMG, the Planning Firm will identify potential impacts and benefits of plan implementation within the region, and between regions. The Planning Firm estimates \$10,240 to complete this task. The Project Director (2 hour x \$140 = \$280), Project Manager (5 hours x \$55 = \$275), and Stakeholder Coordinator will provide input and review based on their knowledge of the region and stakeholders. (20 hours x \$100 = \$2,000)

**Total Funds Requested: \$12,795**

**Task 8: Plan Performance and Monitoring**

The Planning Firm will develop the plan performance and monitoring section of the Plan. The RWMG will weigh in on this section of the plan. Planning firm estimates \$7,480 to complete this task. Additional funds requested for this task include: Project Director (2 hours x \$140 = \$280), Project Manager input and review (2 hours x \$55 = \$110) and Stakeholder Coordinator input and review (8 x \$100 = \$800)

**Total Funds Requested: \$8,670**

**Task 9: Data Management**

The Planning Firm, in collaboration with the RWMG, will develop an inventory of existing data, data gaps and an overall strategy for meeting data needs. Funding requested for this task includes: Planning Firm \$18,440. Project Director (2 hours x \$140 = \$280), Project Manager review (2 hours x \$55 = \$110), Stakeholder Coordinator (20 hours x \$100 = \$2,000)

**Total Funds Requested: \$23,255**

**Task 10: Finance**

The Planning Firm will identify and evaluate potential funding sources for future Plan updates, Plan administration, and so forth. Funding requested to complete this task includes the Planning Firm's estimate of \$8,160, Project Director (2 hours x \$140 = \$280), Project Manager (2 hours x \$55 = \$110), and Stakeholder Coordinator (3 hours x \$100 = \$300)

**Total Funds Requested: \$8,850**

**Task 11: Technical Analysis**

The Planning Firm will draft and finalize the technical analysis section of the Plan. Funding requested to complete this task includes the Planning Firm's estimate of \$21,200, Project

Att4\_PG2\_SRT\_BUDGET\_1of4  
Southern Sierra IRWMP Project Budget

Director (2 hours x \$140 = \$280), Project Manager (5 hours x \$55 = \$275), and Stakeholder Coordinator (15 hours x \$100 = \$1,500))

**Total Funds Requested: \$23,255**

**Task 12: Relation to Local Water Planning and Land Use Planning**

The Planning Firm will draft and finalize the Relation to Local Water Planning and Land Use Planning section of the Plan. Funding to complete this task includes the Planning Firm's estimate of \$11,200, Project Director (8 hours x \$140 = \$1,120), Project Manager (6 hours x \$55 = \$330), and Stakeholder Coordinator for interface with Stakeholders (10 hours x \$100 = \$1,000)

**Total Funds Requested: \$13,650**

**Task 13: Stakeholder Involvement**

**Subtask 13.1: Coordinating Committee Meetings**

The Coordinating Committee will meet monthly over the 24 months. These meetings will last 2 hours. One-half (12) will be "in person" with a call-in option and the remaining (12) will be a conference calls. Participant travel will average an additional one hour. Funding to complete this task includes the Planning Firm's estimate of \$11,840. Additional funding requested for completion of this task includes: Project Manager: (24 meetings x 4 hrs + 36 hours prep = 132 hours x \$55 = \$7,260), Stakeholder Coordinator: (4 hrs x 24 meetings + 36 hours prep = 132 hours @ \$100 = \$13,200 .)

**Expenses:** 12 meeting room rentals x \$250 = \$3,000 and mileage for Project Manager and Stakeholder Coordinator: 200 miles x 12 meetings = 2,400 miles x \$.555 = \$1,332. Total: \$4,332

**MATCH (In-Kind Services):** \$28,800 Partner Agency match – This assumes an 8 member Coordinating Committee, half from government agencies and half from nonprofit/community organizations. 24 meetings with an average time of 3 hours (including travel and preparation time) Governmental: (24 meeting x 3 hours = 72 hours) x 4 participants x \$55 = \$15,840. Non Governmental: (24 meeting x 3 hours = 72 hours) x 4 participants x \$45 = \$12,960. Mileage estimates are not included.

**Total Funds Requested: \$36,632**

### **Task 13. 2: Regional Water Management Group (RWMG) Meetings**

Twelve bi-monthly RWMG meetings will occur over 24 months. These meetings will be “in-person” with a call-in option. Cost for the Planning Firm preparation and attendance is \$12,820. Project Manager and Stakeholder Coordinator will be preparing for and attending the meetings (3 hour meetings plus 3 hours travel). This task also assumes 3 hours preparation for each meeting for a total of 9 hours per meeting. Project Manager: 9 hrs/meeting x 12 meetings = 108 hours x \$55 = \$5940 Stakeholder Coordinator: 9 hrs x 12 meetings = 108 hours x \$100 = \$10,800. Professional Facilitation Services will be provided for 10 of the 12 meetings. Facilitation Services: 10 meetings = \$62,860 (Services are described detail in Budget Attachment: Att4\_PG2\_SRT\_BUDGET\_4of4)

**Expenses:** 12 meeting room rentals x \$250 = \$3,000 and mileage for Project Director, Project Manager, Stakeholder Coordinator: 300 miles x 12 = \$3,600 x \$.555 = \$1,998

**MATCH (In-Kind Services):** \$57,600 Partner Agency match: This accounts for the time of the Planning Committee participants. It is conservatively assumed that 16 representatives will attend, half from government agencies and half from nonprofit/community organizations. The time for each meeting is 6 hours (3 hours meeting, 1 hour prep plus 2 hours travel). (16 reps x 12 meetings x 6 hours = 1152 hours. ½ each for government and nonprofit agencies = 576 hours). A Government agency representative’s time is valued at \$55/hour x 576 hours = \$31,680 Nonprofit/community representative time is valued at \$45/hour x 576 hours = \$25,920 Mileage estimates are not included.

**Total Funds Requested: \$97,418**

### **Task 13.3: Public Workshops**

Four public workshops will be held during the Plan development process. Funds requested for this task includes: Planning Firm, \$13,540. Project Manager: 5 hours per workshop including workshop preparation, attendance and travel 20 hours total for four workshops x \$55/hr = \$1,100, Stakeholder Coordinator: 25 hours per workshop, includes preparation of materials, stakeholder outreach and coordination, attendance and travel (100 hours x \$100 = \$10,000). Facilitation Services: \$15,272 (See Budget Attachment: Att4\_PG2\_SRT\_BUDGET\_4of4 for details)

**Expenses: \$1,666** 4 meeting room rentals x \$250 = \$1,000 and mileage for the Project Director, Project Manager and Stakeholder Coordinator: 300 miles x 4 = 1,200 miles x .555 = \$666.

**Total Funds Requested: \$41,578**

### **Task 13.4: Outreach Materials**

This task requires identification and development of appropriate outreach and education materials for stakeholders, including DACs. The stakeholder coordinator will need to do extensive outreach to stakeholders to develop the materials for the workshops and website. Planning Firm estimate: \$9,770, Stakeholder Coordinator: 25 hours x \$100 = \$2,500

**Total Funds Requested: \$12,270**

**Task 13.5: DAC Outreach Plan**

The Planning Firm will draft and finalize the DAC outreach plan. This activity will coincide with development of the general public outreach plan in the early stages of IRWM plan development. It also includes targeted outreach to DACs with regard to project development. The Planning Firm and Stakeholder Coordinator will conduct initial outreach to DACs. Project Director and Project Manager will review Outreach Plan and provide input. Planning Firm: \$18,850, Project Director (2 hours x \$140 = \$280), Project Manager (6 hours x \$55 = \$330), Stakeholder Coordinator (30 hours x \$100 = \$3,000) will actively solicit input from Self-help Enterprises and the Community Water Center in the development of this Plan. Results from the two-year DAC Study funded by DWR and managed by Tulare County will be incorporated into the Plan.

**Expenses: \$5,910.** Mileage for Stakeholder Coordinator to travel to engage communities, 2000 miles x .555 = \$1,110. Travel Stipends (\$50) for DAC representative to attend RWMG (12 meetings x 6 stipends = 72) and the 4 public workshops (4 workshops x 6 stipends = 24 Total Stipends: 96 x \$50 = \$4,800.

**Match (in kind): \$6,480** Self-help Enterprises and Community Water Center participation in the 12 bi-monthly RWMG meetings ( 2 people x 6 hours = 12 x \$45/hr)

**Total Funds Requested: \$28,370**

**Task 14: Coordination**

The Planning Firm will finalize the regional stakeholder coordination section of the plan (\$5,800). A significant portion of the work has been completed since the inception of the Planning Committee in 2009. Coordination includes but is not limited to: federal, state and local agencies, landowners, NGOs, DACs and Native American Tribes. This section will also include description of coordination with neighboring regions. Project Director review and attendance at 4 Tulare Basin JPA meetings (2 hours x \$140 = \$280), Project Manager review and attendance at 8 Tulare Basin JPA meetings (19 hours x \$55 = \$1,045), Stakeholder Coordinator review, attend all JPA meetings (68 hours x 100 = 6,800)

**Total Funds Requested: \$15,045**

**Task 15: Climate Change**

A Climate Vulnerability Assessment for the region will be sub-contracted by the Planning Firm at an estimated cost of \$32,960. The Stakeholder Coordinator will review, provide input and keep the stakeholders informed of the process (5 hours x \$100 = \$500)

**Total Funds Requested: \$ 33,460**

**Task 16: Finalize Plan**

The Planning Firm will finalize the draft Plan, circulate it to stakeholders for a public review period, incorporate comments, and submit the final Plan to DWR for review and comments. Once feedback is received from DWR, the RWMG, Project Director, Project Manager and Stakeholder Coordinator, will work with the Planning Firm to finalize the Plan. The Planning firm estimates \$35,260 is needed to complete this task. Additional funds requested include: Project Director (16 hours x \$140 = \$2,240), Project Manager (40 hours x \$55 = \$2,200) and the Stakeholder Coordinator (100 hours x \$100 = \$10,000)

**Match (in-kind) \$4,000** for public participation and review of the draft plan. Governmental agencies : 4 reviewers x 10 hours = 40 hours x \$55 = \$2,200, Non-Governmental/Nonprofit 4 reviewers x 10 hours = 40 hours x \$45 = \$1,800.

**Total Funds Requested: \$49,700**

**Task 17: Website**

The Planning Firm will create a new website for the SSIRWMP, estimated cost: \$22,630; planning firm will also maintain and update the site on a monthly basis, estimated cost \$17,700.

**Total Funds Requested: \$40,330**

**Task 18: Administration**

This task includes preparation of quarterly reports; review and approval of invoices; entering into contracts; financial record keeping, etc. The Planning Firm estimates \$29,920 for project administration. The Project Director (20 hours x \$140 = \$2,800), Project Manager (64 hours x \$55 = \$3,520) and Stakeholder Coordinator (40 hours x \$100 = \$4,000) will be involved in the review and writing of quarterly reports. In addition, the grantee will have costs related to bookkeeping and overhead associated with Grant Management (covered under admin). (\$1000 per month x 24 months = \$24,000)

**Total Funds Requested: \$64,240**