



PROPOSAL EVALUATION

IRWM Grant Program – Local Groundwater Assistance, FY 2012-2013

Applicant	Diablo Water District	County	Contra Costa
Project Title	Diablo Water District Expansion and Enhancement of Groundwater Monitoring Facilities and Data Collection	Grant Request	\$ 249,548.00
		Total Project Cost	\$ 301,318.00

Project Description: The project improves the characterization of hydrogeologic conditions and expands its monitoring program; both of which directly serve groundwater management activities in East Contra Costa County. Work includes: test hole drilling, collection of geophysical and geological data, installation of permanent monitoring wells, and collection of water quality and water level data.

Evaluation Summary:

Scoring Criterion	Score
GWMP or Program	5
Technical Adequacy of Work to be Performed	3
Work Plan	6
Budget	3
Schedule	3
QA/QC	5
Past Performance	4
Geographical Balance	0
Total Score	29

- **GWMP or Program:** The applicant demonstrates to have a GWMP which was adopted, by the Board, on May 23, 2007. The resolution has been provided as proof.
- **Technical Adequacy of Work to be Performed:** The criterion is not fully addressed and not thoroughly documented. The project description doesn't clearly link the project to the other information provided, nor demonstrate a definite and achievable quantity of new knowledge and improvement in groundwater management. There is also no discussion of the long-term need for and merit of the proposed project. The application lacks a clear outline of how the District will collaborate with other agencies.
- **Work Plan:** The criterion is not fully addressed and is not thoroughly documented. The tasks do not include deliverables and don't fully detail the extent of the project. There is no task identified for project management to handle such items as quarterly reports and the preparation of invoices. There is no strategy for evaluating the progress and performance of the project. It doesn't appear that information gained will be shared with the public, stakeholders or other agencies other than DWR's CASGEM program. It's unclear if environmental compliance will be considered for the project. The application fails to address how the District will comply with CEQA and any other obvious environmental permits.
- **Budget:** The criterion is not fully addressed and not fully documented. Table 6-2 includes costs for District services which are not thoroughly explained. It's unclear why labor costs, outside services/other, and District services are separated. The source of funding for those other columns is also not identified.
- **Schedule:** The criterion is not fully addressed and is not thoroughly documented. The schedule follows the work plan and budget; however, no quarterly reports are included. The application does not include detailed description defining how the schedule was derived nor does the application describe that the district will be ready to proceed when funding becomes available.
- **QA/QC:** The criterion is fully addressed and well documented. The application provides assurance that qualified personnel will review reports, data, and lab analysis along with being well involved in designing, construction, and development of monitoring wells. QA/QC protocols are also clearly explained for groundwater level measurements (manual and automatic) and groundwater quality sampling with proper instrumentation and calibration.



PROPOSAL EVALUATION

IRWM Grant Program – Local Groundwater Assistance, FY 2012-2013

- **Past Performance:** The criterion is fully addressed, but not thoroughly documented. The application does not provide relevant documentation to support their performance with past projects regarding the managing of funds and meeting deadlines. The write up provided project descriptions of past similar projects, but doesn't address the applicant's performance on each project. The section also exceeds the two page limit as directed in the PSP.