



PROPOSAL EVALUATION

IRWM Grant Program – Local Groundwater Assistance, FY 2012-2013

Applicant	Montara Water and Sanitary District	County	San Mateo
Project Title	Mid-Coastside Multi-Basin Groundwater Management Plan	Grant Request	\$ 250,000.00
		Total Project Cost	\$ 265,000.00

Project Description: The Proposal develops the first Groundwater Management Plan in the Mid-coast and supports the interest of the public by ensuring the management of groundwater supplies to prevent further contamination of the groundwater and facilitating remediation efforts.

Evaluation Summary:

Scoring Criterion	Score
GWMP or Program	3
Technical Adequacy of Work to be Performed	4
Work Plan	10
Budget	3
Schedule	4
QA/QC	3
Past Performance	4
Geographical Balance	0
Total Score	31

- **GWMP or Program:** The applicant does not have an adopted GWMP in place, but the applicant is proposing to develop a GWMP with the grant funding. The tentative adoption date of the GWMP is January 2016.
- **Technical Adequacy of Work to be Performed:** The criterion is addressed but thoroughly documented. The application clearly describes the proposed project of adopting and implementing a Mid-Coastside GWMP. This development will improve groundwater management and knowledge of Midcoast basins within San Mateo County. The proposed GWMP will be designed to promote sustainable resource use and effective long-term planning of groundwater. The application does not include information regarding current or past collaboration with other local public agencies. However, an Advisory Committee made of local stakeholders will be established to guide the proposed project and collaborate with state regulatory agencies along with other stakeholders throughout the Midcoast. Ongoing funding will not be needed regarding the proposed project because a GWMP will be created with the grant funds.
- **Work Plan:** The criterion is fully addressed with thorough and well-presented documentation. The application describes 8 tasks in sufficient detail explaining what will be performed in order to complete the GWMP. These tasks appear to be consistent with the schedule and budget and fulfill the objective of the proposal to develop the first Mid-coast GWMP. Progress and performance evaluation will consist of public meetings and meetings of the Advisory Committee. Performance will be evaluated for each milestone of the project and quarterly reports will be provided to DWR for review. Information will be disseminated to the public and other interested parties through websites, newsletters, public hearings, public meetings, brochures and by the creation of an Advisory Committee created of stakeholders. The application states that the project is categorically exempt from any obligations under CEQA.
- **Budget:** The criterion is not fully addressed because the application does not provide supporting details and assumptions that document the basis for the budget estimate. The applicant does not provide a breakdown of number of estimated hours or rates, nor does the applicant provide any explanation on how the lump sums were estimated.
- **Schedule:** The schedule is consistent with the work plan, realistic, and provides assurance to reviewer that applicant will be ready to proceed when funding is made available. However, it is unclear how the schedule was derived and how potential obstacles will overcome. Additionally, although the GWMP will be adopted within 2 years, the project is scheduled to be completed in 27 months.



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- **QA/QC:** The criterion is not fully addressed. The applicant refers back to Task 2 and states that statistical checks will be performed to achieve consistency of collected data, a licensed geologist or engineer will review the information and public and stakeholder input will be taken into consideration. However, the PSP requires that a QA/QC program address all the tasks in the work plan.

- **Past Performance:** The application provides discussion and documentation of 3 state-funded programs that MWSD has been involved in that were completed within the budget and on schedule. However neither the documentation nor the narrative discusses how the applicant ensured the project remained in budget and on schedule and how, if any, obstacles were overcome.