

## California Department of Water Resources NEWS

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### CONTACTS:

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## **"How To Fill Out A Well Completion Report" Instruction Pamphlet Available**

The Department of Water Resources has simplified filling out a Well Completion Report (WCR) with its new 29-page pamphlet titled, "How To Fill Out A Well Completion Report."

The pamphlet's purpose is to assist with the filling out of well completion reports to meet the requirements of State law. The pamphlet will be of use to water well contractors, regulatory agencies, local environmental agencies, groundwater specialists, and anyone involved in the design, construction, maintenance, rehabilitation, or destruction of water wells, monitoring wells, cathodic protection wells, or low-temperature geothermal heat exchange wells.

The easy-to-read pamphlet has two major sections. The first contains excerpts of the Water Code and explains who is required to file, what the form is, when the form must be filed and where to send completed forms. The second section includes step-by-step instructions describing the required information with diagrams to help fill out the form correctly.

"The instructions are clearly identified in the report so the reader will be able to record the required information in the appropriate spaces on the Well Completion Report," said Carl Hauge, DWR's Hydrogeologist.

In 1949, the California Legislature decided that collecting information on newly constructed, modified, or destroyed wells would provide geologic information to better manage California's groundwater resources and could be valuable in the event of underground pollution. Legislation was passed requiring a report of well completion be filed with the State of California.

"The information required by the Well Completion Report provides two important types of information. First, the geologic log helps provide an understanding of the sediments or rock that constitute the aquifer. Second, the details of the construction of the well allow hydrogeologists to use the groundwater level measurements from the well to help evaluate the aquifer," said Hauge.

The California Water Code (Section 13700) recognizes that improperly constructed and abandoned water wells can be a source of groundwater contamination and a threat to public health. The California Water Code requires that Water Well Contractors file a WCR with the Department of Water Resources (Section 13751).

Standards to construct, alter, abandon, or destroy water wells, monitoring wells, cathodic protection wells, and geothermal heat exchange wells are explained in DWR's Bulletin 74, California Well Standards and updates.

WCR forms are available at any of DWR's four District Offices, or the form can be downloaded from DWR's web site at: <http://www.dpla.water.ca.gov/cgi-bin/supply/gw/main.pl>

Northern District  
2440 Main Street  
Red Bluff, CA 96080  
(530) 529-7368

Central District  
3251 S Street  
Sacramento, CA 95816  
(916) 227-7632

San Joaquin District  
3374 East Shields Avenue  
Fresno, CA 93726  
(559) 230-3305

Southern District  
770 Fairmont Avenue  
Glendale, CA 91203  
(818) 543-4600, ext. 222

To request the free pamphlet write or telephone DWR's Bulletins and Reports Office, P.O. Box 942836, Sacramento, CA 94236-0001, telephone (916) 653-1097. Copies can also be downloaded from DWR's Web site at the URL noted above.

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*The Department of Water Resources operates and maintains the State Water Project, provides dam safety and flood control and inspection services, assists local water districts in water management and water conservation planning, and plans for future statewide water needs. The State Water Project provides water to two-thirds of California's population.*

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