



STATE WATER PROJECT CONTRACT EXTENSION PROJECT

NEGOTIATION MEETING #1

MAY 1, 2013

10:00AM - 3:00PM

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828 I STREET

SACRAMENTO, CA

(ENTER THROUGH DOOR ON I STREET CLOSEST TO 9TH STREET INTERSECTION)

PHONE LINE: 866-228-9900 (PUBLIC USE)

ACCESS CODE: 474346# (PUBLIC USE)

DOCUMENTS CAN BE FOUND AT: <http://www.water.ca.gov/swpao/watercontractextension/>

MEETING OBJECTIVES

- Initiate the Contract Extension Process Negotiation.
- Clarify the Overall Negotiation Process and Meeting Process.
- Provide an Overview of Contract Extension.
- Present all Objectives and Initial Offers.
- Understand Objectives and Initial Proposals.
- Determine Approach for Combining Objectives and Sequence for Negotiation.
- Negotiate the First Set of Objectives.

DRAFT AGENDA

- | | |
|---|---------------------|
| I. Welcome/Introductions | 10:00 am - 10:15 am |
| II. Meeting Overview | 10:15 am - 10:30 am |
| <ul style="list-style-type: none">• Meeting Process Ground Rules• Structure and Format• Agenda Review | |
| III. Overview of Contract Extension | 10:30 am - 11:00 am |
| <ul style="list-style-type: none">• The need to extend the contracts• Schedule for Contract Negotiation | |

Note:

- i. Any party can call a caucus at any time.
- ii. Meetings will end at 3:00pm, or when business is completed, or by mutual agreement.
- iii. Public comment period will occur at the end of every negotiation meeting.

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|---|---------------------|
| IV. Negotiation Process Overview | 11:00 am - 11:15 pm |
| • Objectives: Negotiate Agreements in Principle | |
| V. Objectives | 11:15 am - 12:00 pm |
| • High level presentation of all Objectives and Initial Offers | |
| • Understand Objectives and Initial offers—DWR and SWP Contractors | |
| LUNCH* | 12:00 pm - 1:00 pm |
| VI. Negotiation Process-Objectives | 1:00 pm - 1:30 pm |
| • Discuss the sequence of topics to be negotiated. | |
| VII. Negotiate Objective(s) | 1:30 pm - 2:15 pm |
| • Based on discussions combining related objectives and sequence of negotiations, begin discussions on selected objective(s). | |
| VIII. Next Steps | 2:15 pm - 2:30 pm |
| • Future Meetings (5/15, 5/29, 6/12, 6/26, 7/10, 7/24, each 10am - 3pm with lunch break) | |
| • Review Actions | |
| • Explore Agenda Topics for Next Meeting | |
| IX. Public Comment | 2:30 pm - 3:00 pm |
| X. Adjourn | 3:00 pm |

DOCUMENTS POSTED PRIOR TO NEGOTIATION

- Agenda, Power Point on Contract Extension, DWR Objectives, SWP Contractor Objectives.

TO PROVIDE WRITTEN COMMENTS ON THE STATE WATER PROJECT CONTRACT EXTENSION:

Email: contractextension@water.ca.gov

California Department of Water Resources Contract Extension

1416 9th Street, Room 1640-H4

Sacramento, CA 95814

(916) 653-5791

**Note: Food cannot be brought into the facility.*

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GROUND RULES FOR DWR AND SWP CONTRACTOR PARTICIPANTS

- **Help the group accomplish the meeting objectives**
 1. Focus on interests rather than positions; be flexible about solutions and take into account the interests of the group as a whole.
 2. Abide by the “no surprises” rule: Raise interests/concerns early to promote effective problem solving.
 3. Understand and support the consensus decision-making process:
 - a) Support what you can - from strong support to “I can live with it.”
 - b) If you disagree with a proposal or a consensus decision, explain what would be necessary to get your support and/or offer an alternative.
 4. Respect agreements about designated representatives.

- **Follow common discussion guidelines**
 5. Use name card tents to indicate you’d like to speak:
 - a) Stand card on end to get into the queue
 - b) Wave card to speak out of queue to make a directly related point
 6. Respect the agenda: stay on topic and on time by being concise and not repeating information unless necessary for understanding.
 7. Actively listen; make learning and understanding a priority.
 8. Let speakers finish their thoughts.
 9. Avoid side discussions and hold phone conversations until breaks.

- **Be comfortable and make it comfortable for others**
 10. Notify the facilitator if breaks are needed, or other special meeting management requests.
 11. Use respectful language.
 12. Be hard on problems, easy on people.
 13. Insert humor, but not at someone else’s expense.

GROUND RULES FOR OBSERVERS AND COMMENTERS

- **You are welcome to observe and comment. Here’s how:**
 1. Public observation and comment will be consistent with the “Principles Regarding Public Participation Process in SWP Contract Negotiations” (http://www.water.ca.gov/swpao/watercontractextension/docs/Monterey_Principles.pdf) and the Public Process Document (http://www.water.ca.gov/swpao/watercontractextension/docs/public_process_doc_contract_amendment_04-29-2013.pdf).

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2. Observers are free to attend and listen during negotiation sessions and to comment during the designated comment period.
3. Submit a Public Comment Form to speak during the designated comment period at the end of each negotiation session.
4. Comments: The comment period will be 30 minutes. Times for each speaker will be no more than 3 minutes each, or less depending on the number of people wanting to provide public comment (number of people wanting to comment will be divided by the 30 minutes available). Members of the public calling in will be able to provide written comments, but not oral comments.
5. The comment period is designed for input and not for exchanges with the negotiators. As a general rule, the negotiators will listen to comments without responding.
6. Be concise, avoid repeating comments made by other commenters, and focus on the topics covered in that day's negotiation session.
7. The public is welcome to submit written comments to DWR within seven days of a negotiation session so they can be considered prior to subsequent sessions. Written comments from the public will be posted on the DWR Contract Extension web page (<http://water.ca.gov/swpao/watercontractextension>). DWR will not provide written responses to public comments during the negotiations, but public comments submitted during the CEQA process will be addressed as required.

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