STATE WATER PROJECT CONTRACT EXTENSION PROJECT

NEGOTIATION MEETING #5 AGENDA
JULY 10, 2013
10:00AM – 3:00PM
TSAKOPOULOS LIBRARY GALLERIA
828 I STREET
SACRAMENTO, CA
(ENTER THROUGH DOOR ON I STREET CLOSEST TO 9TH STREET INTERSECTION)
PHONE LINE: 719-359-9722 (PUBLIC USE)
ACCESS CODE: 138000# (PUBLIC USE)

DOCUMENTS CAN BE FOUND AT: http://www.water.ca.gov/swpao/watercontractextension/

MEETING OBJECTIVES

- Make Progress on Objective 2a: Reserves; Objective 3: Simplify the Billing Process; Objective 2b: Other Project Purposes Account, and Objective 4: BDCP Participation Options as appropriate.
- Track Actions, Next Steps.

DRAFT AGENDA

I.	Welcome/Introductions	10:00 am – 10:15 am
II.	Meeting Overview • Ground Rules and Agenda • Action List Review • Finalize Meeting Summary	10:15 am – 10:30 am
III.	DWR Contract Extension Offer • DWR Present/Review the Counter Offer Package • Discussion - Clarifying Questions; Idea Exchange	10:30 am – 11:30 am
IV.	BDCP Draft Offer • SWP Contractors Present/Review Offer on BDCP • Discussion – Clarifying Questions; Idea Exchange	11:30 am – 12:00 pm
	LUNCH* (caucuses)	12:00 pm – 1:00 pm

Note:
i. Any party can call a caucus at any time.
ii. Meetings will end at 3:00pm, or when business is completed, or by mutual agreement.
iii. Public comment period will occur at the end of every negotiation meeting.

V. Contract Extension Offers Continued 1:00 pm – 2:15 pm
- Further Discussion, Negotiation on DWR's and SWP Contractors' Offers
- Caucus, as Needed
- Negotiate Potential Solutions
- Next Steps

VI. Next Steps 2:15 pm – 2:30 pm
- Future Meetings (7/17, 7/24, 7/31, 8/7, 8/21, 9/4, 9/18)
- Review Actions
- Agenda Topics 7/17 Meeting
- Other

VII. Public Comment 2:30 pm – 3:00 pm

VIII. Adjourn 3:00 pm

DOCUMENTS TO BE POSTED PRIOR TO NEGOTIATION, OR BROUGHT TO THE MEETING
- Agenda, Objectives 3, 2a, 2b Technical Team documents, if any, any other documents from DWR or SWP Contractors

TO PROVIDE WRITTEN COMMENTS ON THE STATE WATER PROJECT CONTRACT EXTENSION:
Email: watercontractextension@water.ca.gov
California Department of Water Resources Contract Extension
1416 9th Street, Room 1640-H4
Sacramento, CA 95814
(916) 653-5791

**Note: Food cannot be brought into the facility.*

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GROUND RULES FOR DWR AND SWP CONTRACTOR PARTICIPANTS

- **Help the group accomplish the meeting objectives**
  1. Focus on interests rather than positions; be flexible about solutions and take into account the interests of the group as a whole.
  2. Abide by the "no surprises" rule: Raise interests/concerns early to promote effective problem solving.
  3. Understand and support the consensus decision-making process:
     a) Support what you can – from strong support to "I can live with it."
     b) If you disagree with a proposal or a consensus decision, explain what would be necessary to get your support and/or offer an alternative.
  4. Respect agreements about designated representatives.

- **Follow common discussion guidelines**
  5. Use name card tents to indicate you'd like to speak:
     a) Stand card on end to get into the queue
     b) Wave card to speak out of queue to make a directly related point
  6. Respect the agenda: stay on topic and on time by being concise and not repeating information unless necessary for understanding.
  7. Actively listen; make learning and understanding a priority.
  8. Let speakers finish their thoughts.
  9. Avoid side discussions and hold phone conversations until breaks.

- **Be comfortable and make it comfortable for others**
  10. Notify the facilitator if breaks are needed, or other special meeting management requests.
  11. Use respectful language.
  12. Be hard on problems, easy on people.
  13. Insert humor, but not at someone else's expense.

GROUND RULES FOR OBSERVERS AND COMMENTERS

- **You are welcome to observe and comment. Here's how:**
  1. Public observation and comment will be consistent with the "Principles Regarding Public Participation Process in SWP Contract Negotiations" (http://www.water.ca.gov/swpao/watercontractextension/docs/Monterey_Principles.pdf) and the Public Process Document (http://www.water.ca.gov/swpao/watercontractextension/docs/contract_amendment_public_process_document_04-16-2013.pdf).

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2. Observers are free to attend and listen during negotiation sessions and to comment during the designated comment period.
3. Submit a Public Comment Form to speak during the designated comment period at the end of each negotiation session.
4. Comments: The comment period will be 30 minutes. Times for each speaker will be no more than 3 minutes each, or less depending on the number of people wanting to provide public comment (number of people wanting to comment will be divided by the 30 minutes available). Members of the public calling in will be able to provide written comments, but not oral comments.
5. The comment period is designed for input and not for exchanges with the negotiators. As a general rule, the negotiators will listen to comments without responding.
6. Be concise, avoid repeating comments made by other commenters, and focus on the topics covered in that day's negotiation session.
7. The public is welcome to submit written comments to DWR within seven days of a negotiation session so they can be considered prior to subsequent sessions. Written comments from the public will be posted on the DWR Contract Extension web page (http://water.ca.gov/swpao/watercontractextension). DWR will not provide written responses to public comments during the negotiations, but public comments submitted during the CEQA process will be addressed as required.

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