

**APPENDIX C**

**Cover Page of Emergency Response Plan**

# **San Juan Water District**

## ***Emergency Operations Plan***



**September 2003**



# San Juan Water District

## Emergency Operations Plan

### Table of Contents

#### BASIC PLAN

<b>Section I – INTRODUCTION</b> .....	1
I-1. Purpose and Scope.....	1
<i>Emergency Operations Plan Levels of Emergency [Table]</i> .....	1
I-2. Emergency Operations Plan Format.....	3
I-3. Authorities & References .....	4
I-4. System Description .....	5
<i>San Juan Water District Map</i> .....	13
<i>Cooperative Transmission Line Map</i> .....	14
<i>Retail Distribution System Map (Pump Zones)</i> .....	15
<i>Wholesale Area Map</i> .....	16
<b>Section II – EMERGENCY MANAGEMENT POLICIES</b> .....	17
II-1. Levels of Emergencies.....	17
<i>Levels of Emergency Activation [Tables]</i> .....	17
II-2. Emergency Management Organization.....	18
<i>Emergency Operations Staff [Chart]</i> .....	22
II-3. Continuity of Management/Government.....	24
II-4. Phases of Emergency Management .....	25
II-5. Emergency Operations Center Concept .....	27
II-6. Action Plan.....	28
II-7. Employee Notification .....	29
<i>Employee Instructions: Off-Duty Actions [Flowchart]</i> .....	31



*Employee Instructions: On-Duty Actions [Flowchart]*..... 32

II-8. External Notification ..... 33

II-9. Information Management ..... 33

II-10. Mutual Aid ..... 35

*Inland Region (OES Region IV) [Map]*..... 36

II-11. Business Continuity..... 37

II-12. Continuity of Operations..... 37

II-13. Personnel Preparedness..... 38

II-14. Training and Exercises..... 40

II-15. Emergency Equipment and Supplies ..... 41

**Section III – SYSTEM-WIDE HAZARD IDENTIFICATION** ..... 42

III-1. Flood ..... 42

III-2. Fire..... 43

III-3. Earthquake..... 44

*Area Earthquake Fault Map*..... 46

III-4. Hazardous Materials Incident..... 47

III-5. Terrorism/Civil Disobedience ..... 48

*Homeland Security Advisory System Guidance (EPA)*..... 55

III-6. Severe Weather ..... 66

III-7. Hazard Analysis: Effects of Probable Disaster Hazards..... 66

*Threat Analysis Matrix* ..... 70

**EMERGENCY OPERATIONS**

**Section IV – EMERGENCY OPERATIONS CENTER**..... 71

IV-1. Emergency Operations Center Description ..... 71

*Emergency Operations Center Layout [Floor Plan]* ..... 73

IV-2. Emergency Operations Center Activation..... 74

IV-3. Emergency Operations Center Equipment ..... 75

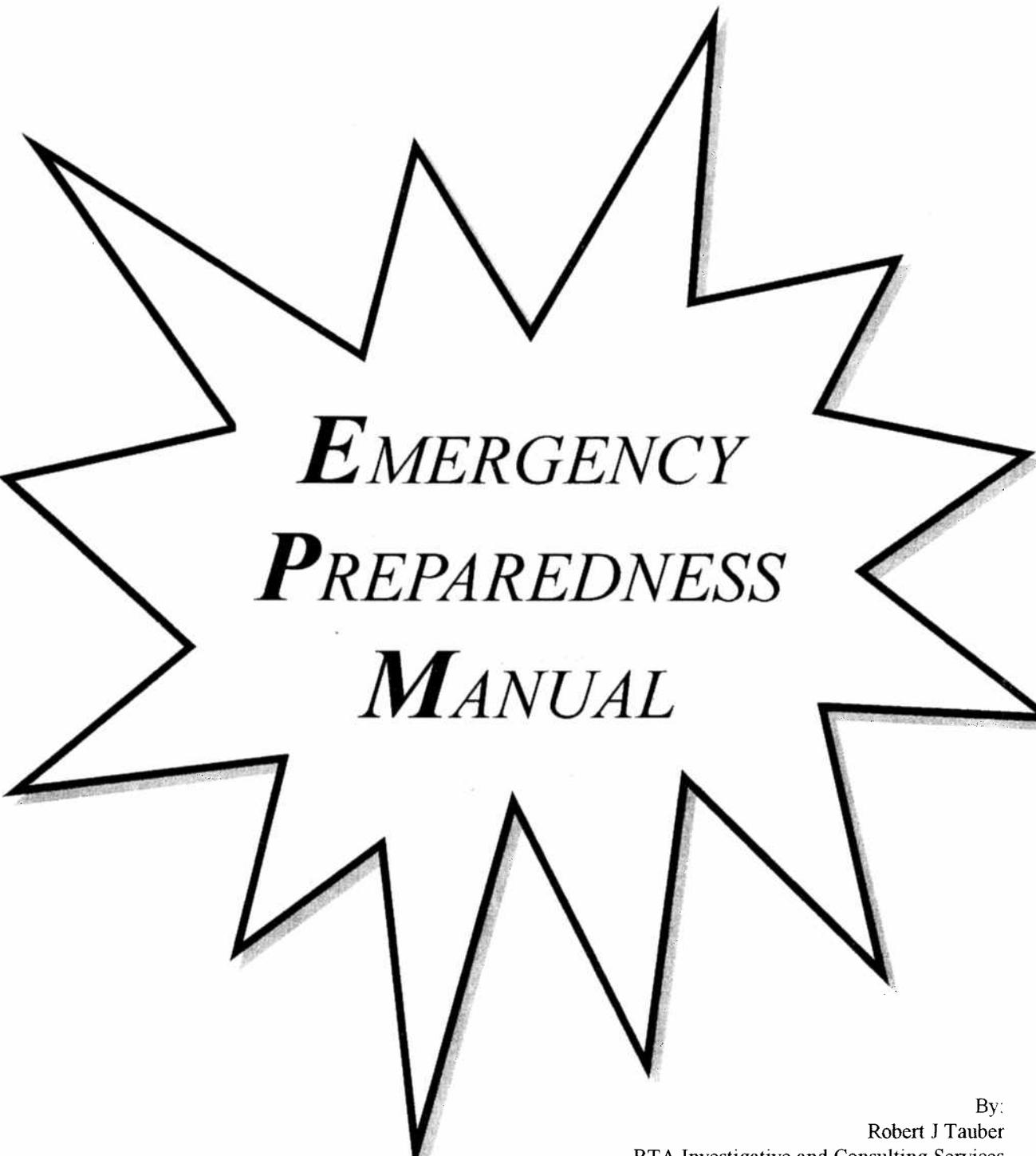


IV-4. Emergency Operations Center Information Management.....	76
<i>Major Event Log [Display]</i> .....	76
<i>Transportation Route Status [Display]</i> .....	77
<i>Activity Log [Sample]</i> .....	80
<i>Action Plan Worksheet</i> .....	81
<b>Section V – CHECKLISTS</b> .....	83
<i>Section Index</i> .....	84
V-1. Activation/Notification.....	85
<i>Pumping System Emergency: During Work Hours [Flowchart]</i> .....	85
<i>Pumping System Emergency: During Off-Hours [Flowchart]</i> .....	86
<i>Distribution System Emergency: During Work Hours [Flowchart]</i> .....	87
<i>Distribution System Emergency: During Off-Hours [Flowchart]</i> .....	88
<i>American River Water Purveyors Emergency Notification Chart</i> .....	89
V-2. Management Checklist.....	90
<i>EPA Guidance: Specific Terrorism Threat Checklists</i> .....	97
V-3. Emergency Coordinator Checklist.....	108
V-4. Public Information Officer Checklist.....	111
V-5. Liaison Checklist.....	120
V-6. Operations Section Checklist.....	123
<i>Bureau Source Delivery System Disruption [Flowchart]</i> .....	124
<i>On-site Supply Lines to Treatment Plant Disruption [Flowchart]</i> .....	125
<i>Treatment Plant Disruption [Flowchart]</i> .....	126
<i>72" Transmission Supply Line to Gravity and Bacon Pump Station     Disruption [Flowchart]</i> .....	127
<i>54" Transmission Pipelines to Penstock Disruption [Flowchart]</i> .....	128
<i>Water Utility Damage Report [Worksheet]</i> .....	133
<i>Damage Report to External Agencies [Worksheet]</i> .....	134
<i>Worksheet for Describing Restoration Priorities</i> .....	135
V-7. Planning Section Checklist.....	136



<i>Action Planning Process</i> .....	140
<i>Action Plan Worksheet</i> .....	142
V-8. Logistics Section Checklist .....	144
V-9. Finance Section Checklist.....	147
<b>Section VI – RESOURCES/NOTIFICATIONS</b> .....	150
VI-1. Internal Resources.....	150
<i>Employee List</i> .....	150
<i>Emergency Equipment</i> .....	151
VI-2. External Resources.....	153
<i>Critical Contacts</i> .....	153
<i>Vendors (After Hours)</i> .....	153
<i>Laboratories for Contaminant Testing</i> .....	153
<i>Wholesale Districts/Agencies</i> .....	154
<i>Fair Oaks Emergency Water Fill Locations</i> .....	155
<i>Critical Customers</i> .....	158
<i>Response Agencies</i> .....	159
<i>Department of Health Services Water Quality Emergency Notification Plan</i> ....	161
<i>Resource Agencies (i.e., Operational Area, WARN)</i> .....	162
<b>Section VII – GLOSSARY OF TERMS</b> .....	165

# San Juan Water District



*EMERGENCY  
PREPAREDNESS  
MANUAL*

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**COMMENTS TO HELP IMPROVE THE SAN JUAN WATER DISTRICT'S  
EMERGENCY PREPAREDNESS PROGRAM**

Section \_\_\_\_\_ Page \_\_\_\_\_ Paragraph(s) \_\_\_\_\_

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Section \_\_\_\_\_ Page \_\_\_\_\_ Paragraph(s) \_\_\_\_\_

Comment (please be specific) \_\_\_\_\_

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Comments by: \_\_\_\_\_

Name (optional)

Title

City/State

Phone

SEND TO:

Ben Martinez  
Engineering Manager  
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Granite Bay, California. 95746

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**TABLE OF CONTENTS**

Record of Revisions

**PART I**

**POLICY AND INTRODUCTION**

**PART II**

**EMERGENCY PREPAREDNESS**

Section 1 - Emergency Management

- Corporate Leadership Organizational Chart
- Corporate Leadership
- Emergency Command Center Team
- Emergency Command Center
- Emergency Team
- Department Manager
- District Emergency Coordinator

Section 2 Emergency Equipment and Supplies

Section 3 Employee Reactions to Emergencies

- Phases of a Crisis
- Effects of Crisis on Employees
- Panic

Section 4 Media Relations

Section 5 Emergency Information System

Section 6 Emergency Radio System

Section 7 Emergency Quick Reference Guide

Section 8 Emergency Contact Card

**PART III**

**PLAN DEVELOPMENT and MAINTENANCE**

Section 1 Responsibilities of the Emergency Team Members

- District Emergency Coordinator
- Department Manager
- Medical Team
- Aides to Physically Challenged Employees
- Emergency Team Training
- Procedures for Absence or Transfer

Section 2 Emergency Planning Development & Maintenance

- Emergency Team Organization Chart
- Emergency Planning Process

**PART IV**

**EMERGENCY PLAN**

Section 1 - Facility

Section 2 - Emergency Phone Contacts

Section 3 - Emergency Team & Employee Group Rosters

Section 4 - Bomb Threat

Section 5 - Demonstration

Section 6 - Earthquake

Section 7 - Extortion & Criminal Threats to the Water Supply

Section 8 - Evacuation

Section 9 - Fire

Section 10 - Flood

Section 11 - Haz-Mat

Section 12 - Medical Emergency

**PART I  
POLICY AND INTRODUCTION**

District Policy

San Juan Water District is committed to providing a safe and secure working environment. The San Juan Water District is to maintain an appropriate emergency preparedness program at all times. All employees are to be knowledgeable about the District's Emergency Preparedness Program. Specific emergency responsibilities are to be assigned and information disseminated to employees regarding those assignments. Plans are to be coordinated with the Engineering Manager who is the District Emergency Coordinator.

Emergency Preparedness Plan

This Emergency Preparedness Manual will help San Juan Water District managers maintain an emergency plan that is specific for their functions and responsibilities. By maintaining specific information and plans, managers can ensure the safety of San Juan Water District employees and their ability to handle sudden emergencies.

In This Manual

This manual has been prepared by RTA Investigative and Consulting Services under the direction of the Engineering Manager as a planning guide for managers. Part I, Policy and Introduction, Part II, Emergency Preparedness, and Part III, Plan Development, contains emergency planning information that is applicable to all San Juan Water District functions.

In This Manual (continued)

Part IV, Emergency Plan, contains information and forms to help managers maintain an up to date emergency plan.

Emergency Preparedness

The Emergency Preparedness Program is a cooperative effort between the Engineering Manager and all of the District's Departments and functions.

Assistance

Managers may contact the Engineering Manager if they have questions about emergency planning, safety, this manual, specific emergency plans, or training programs.

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