

DEPARTMENT OF WATER RESOURCES

1416 NINTH STREET, P.O. BOX 942836
SACRAMENTO, CA 94236-0001
(916) 653-5791



June 13, 2014

Mr. Alex D. McIntyre
City Manager
City of Menlo Park
701 Laurel Street
Menlo Park, California 94025

Dear Mr. McIntyre:

The Department of Water Resources (DWR) has reviewed the City of Menlo Park's (City) 2010 Urban Water Management Plan (UWMP) received July 14, 2011. The California Water Code (CWC) directs DWR to report to the legislature once every five years on the status of submitted plans. In meeting this legislative reporting requirement, DWR reviews all submitted plans.

DWR's review of the District's 2010 Plan has determined the following required elements have not been addressed in accordance with the Water Code:

Demand Management Measures (DMMs). Each Demand Management Measures listed in the Water Code should be addressed by providing a description of the program currently being implemented, or, for any DMM not being implemented, providing either a cost/benefit analysis, or a plan of implementation. CWC, Sections 10631 (f) (g) and (h).

The following DMMs did not properly address this requirement:

- DMM A Residential Water Surveys
- DMM C System Water Audits, Leak Detection, and Repair
- DMM D Metering for All New Connections and Retrofit of Existing Connections
- DMM E Large Landscape Conservation Programs
- DMM H School Education Programs

To meet the requirements of the Water Code and to be eligible for State water grants and loans, the City of Menlo Park should consider revising its 2010 UWMP to address the UWMP elements listed above. Revised plans must be adopted by the agency's governing board following the public process specified in the UWMP Act. DWR encourages water suppliers to send drafts of the revised sections to DWR for review before adopting the revised plan. After adoption, copies of the revised plan should be sent to DWR, the State Library, and local cities and counties. On receiving the revised plan, DWR will review the revised sections for compliance with the UWMP Act.

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If you have any questions regarding the review of the plan or urban water management planning, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'P. Brostrom', with a long horizontal flourish extending to the right.

Peter Brostrom
UWMP Program Manager
brostrom@water.ca.gov
(916) 651-7034

cc: Ms. Virginia Parks
Assistant Engineer
City of Menlo Park

Kim Rosmaier
DWR North Central Regional Office

Marty Berbach
DWR Headquarters

Gwen Huff
DWR Headquarters