

Attachment 6 - Project Monitoring

West Basin has developed three components to assist with the monitoring of the project. West Basin will compile data from three sources and track the project activity and device savings.

Project Vendor

West Basin will require its project vendor to provide monthly invoices and reports. The vendor will use the survey forms to develop an Excel customer participation database. The vendor will take all the information from the survey sheets and populate the database. The database will have formulas to calculate the water, energy, gas and GHG reductions on a month-to-month basis. The vendor database will also capture the rebate activity from MWD's rebate program and the activity from the SBESC as discussed below.

Metropolitan Water District

As a project leveraging opportunity, West Basin will be utilizing its partnership with MWD to add additional rebate funding to the current high-efficiency clothes washer rebate that MWD's vendor, EGIA, is currently administering on behalf of MWD and West Basin.

As a Member Agency of MWD, West Basin has access to the regional-rebate database and dashboard. West Basin is able to track and run activity reports utilizing the dashboard. For this project, West Basin will be monitoring the dashboard on a monthly basis and will include any rebate activity into the project spreadsheet to track the savings from the rebates associated with this project.

South Bay Environmental Services Center (SBESC)

The SBESC is currently under contract with West Basin to market its water conservation programs and to provide surveys for its "Cash for Kitchens" Program and to assist with West Basin's "Ocean Safe Car Wash" Program. The SBESC is also under contract with SCE and SCG to promote its programs and to enroll customers into the various energy programs. The SBESC currently has quantifiable water and energy goals that it must meet as part of the partnership.

The SBESC will be playing an important role in the "CLEAN" project. It will be providing close customer service and it will also provide West Basin with monthly reports.

The reports will show the number of customers they assisted and the type and number of rebates that they helped submit. Through the partnership it has with SCG and SCE, the SBESC will include any gas and electric rebates that were provided as part of this "CLEAN" project.

The quarterly invoice and database to DWR will include all the project activity and device savings for the month and the cumulative tally. The on-going cumulative tally will be compared to the monthly goals. This tracking will assist West Basin in managing and monitoring the program and assist with making any refinements or enhancements in order to meet the goals of the project.