

October 31, 2014

TO: Ken Deibert, Senior Engineer
FROM: Armondo Hodge, Senior Engineering Technician
RE: Progress Memo 11 – Water Efficient Urinals

On Friday, October 31st, 2014, Senior Engineering Technician, Armondo Hodge sent an e-mail to ValBetti Plumbing containing the Purchase Order.

NEXT STEPS

Submit a plan set to the City of Richmond, regarding the urinal replacements at the Administration Facility.