

**BILL TO: DEPARTMENT OF WATER RESOURCES  
INVOICE FORM**

Grantee Name and Address: City of Example xx xxx	Agreement Number: 46000xxxx 46000xxxx Invoice 1	Agreement Type: xxx Proposition: 2014 Water Energy Retention Amount: 5%
IRWM Region: xxx		

Date of Invoice: 1/6/2016
Period Covered by this Invoice: From: 01/01/2016 To: 3/31/2016

<b>Invoice #</b> 1	v5
Invoicing Format:	Funding Match Drawdown

	Budget Information			Current Invoice Summary				Total Invoiced Summary						
	1. Funding Match	2. Grant Share	3. Sum of Funding Match & Grant Share	4. Total Billed this Invoice	5. Grant Share Billed this Invoice	6. 5% Retention Withheld from Grant Share Payment	7. Net Amount to Be Paid by DWR this Invoice	8. Total Funding Match Billed in Previous Invoices	9. Total Grant Share Billed in Previous Invoices	10. Total Billed To Date	11. Total Funding Match Billed to DWR to Date	12. Total Grant Share Billed to DWR to Date	13. Total Grant Share Paid by DWR to Date	14. Total Retention Withheld to Date
<b>Project Name</b>														
SES#														
Personnel Services	\$ -	\$ 20,000.00	\$ 20,000.00	\$ 3,822.83	\$ 3,822.83	\$ 191.14	\$ 3,631.69	\$ -	\$ -	\$ 3,822.83	\$ -	\$ 3,822.83	\$ 3,631.69	\$ 191.14
Operating Expenses	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 65.18	\$ 65.18	\$ 3.26	\$ 61.92	\$ -	\$ -	\$ 65.18	\$ -	\$ 65.18	\$ 61.92	\$ 3.26
Professional/Consultant Services	\$ -	\$ 500,000.00	\$ 500,000.00	\$ 7,947.50	\$ 7,947.50	\$ 397.38	\$ 7,550.13	\$ -	\$ -	\$ 7,947.50	\$ -	\$ 7,947.50	\$ 7,550.13	\$ 397.38
Construction	\$ 100,000.00	\$ 1,000,000.00	\$ 1,100,000.00	\$ 9,180.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,180.00	\$ 9,180.00	\$ -	\$ -	\$ -
<b>Project Subtotal</b>	<b>\$ 100,000.00</b>	<b>\$ 1,525,000.00</b>	<b>\$ 1,625,000.00</b>	<b>\$ 21,015.51</b>	<b>\$ 11,835.51</b>	<b>\$ 591.78</b>	<b>\$ 11,243.73</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 21,015.51</b>	<b>\$ 9,180.00</b>	<b>\$ 11,835.51</b>	<b>\$ 11,243.73</b>	<b>\$ 591.78</b>
<b>GRANT TOTALS :</b>	<b>\$ 100,000.00</b>	<b>\$ 1,525,000.00</b>	<b>\$ 1,625,000.00</b>	<b>\$ 21,015.51</b>	<b>\$ 11,835.51</b>	<b>\$ 591.78</b>	<b>\$ 11,243.73</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 21,015.51</b>	<b>\$ 9,180.00</b>	<b>\$ 11,835.51</b>	<b>\$ 11,243.73</b>	<b>\$ 591.78</b>

Signature of Agency's Authorized Representative:	Date:
Printed Name of Agency's Authorized Representative:	Title:

**FOR DEPARTMENT OF WATER RESOURCES USE ONLY**

Approved by DWR Project Manager (Print Name):	Approved by DWR Program Manager (Print Name):
Title:	Title:
Signed:	Date:
Signed:	Date:
I am verifying that the supporting documentation has been reviewed, is satisfactory, and is available upon request. DWR PM Initials _____	Project Manager Comments:
Purchase Order:	Requisition No.:
	AGPA Comments:
	Remaining Grant Share: \$1,513,164.49
	<b>NET AMOUNT TO BE PAID BY DWR THIS INVOICE: \$11,243.73</b>

Summary Sheet for Invoice No: 1  
 Invoice Period from: 01/1/2016 to 03/31/2016  
 Grantee: Grantee Name  
 Agreement No: 460000XXXX

**Personnel Services (Grantee only)**

Classification	Staff	Number of hours	Hourly Rate	Total Billed this Invoice
Project Management	A	56.25	\$63.36	\$3,564.00
Finance Associate	B	7.50	\$34.51	\$258.83
<b>Total</b>				<b>\$3,822.83</b>

**Operating Expenses (Grantee only)**

Direct Operating Expenses	Invoice # (if applicable)	Invoice date	Total Billed this Invoice
Mail Dist.	N/A	6/16/2013	\$27.75
Mail Dist.	N/A	6/16/2013	\$24.98
Fed Ex	2-330-47250	4/5/2013	\$3.92
Fed Ex	2-253-24988	4/26/2013	\$4.14
Fed Ex	2-260-37041	5/3/2013	\$4.39
<b>Total</b>			<b>\$65.18</b>

**Professional & Consultant Services**

Contractor (sub-grantee/consultant)	Invoice Number (if applicable)	Invoice date	Total Billed this Invoice
AB Consulting	10-599-09	5/23/2013	\$6,017.50
CD Consulting	2012159	6/15/2013	\$1,930.00
<b>Total</b>			<b>\$7,947.50</b>

**Construction**

Contractor (sub-grantee/consultant)	Invoice Number (if applicable)	Invoice date	Total Billed this Invoice
General Construction Services, Inc.	56789	4/3/2013	\$9,180.00
<b>Total</b>			<b>\$9,180.00</b>

**Subtotal      \$21,015.51**

# Personnel Services

Grantee [Name]

for Invoice period: 4/1/2013 - 6/30/2013

Invoice 4

Personnel Services

Staff	Date	Hours	Rate	Total
A	10/2/2012	2.50	\$63.36	\$158.40
	10/3/2012	2.00	\$63.36	\$126.72
	10/4/2012	4.00	\$63.36	\$253.44
	10/10/2012	2.00	\$63.36	\$126.72
	10/16/2012	1.50	\$63.36	\$95.04
	10/22/2012	1.00	\$63.36	\$63.36
	10/23/2012	5.00	\$63.36	\$316.80
	10/24/2012	6.00	\$63.36	\$380.16
	10/25/2012	5.50	\$63.36	\$348.48
	10/26/2012	5.00	\$63.36	\$316.80
	10/30/2012	7.25	\$63.36	\$459.36
	10/31/2012	7.00	\$63.36	\$443.52
	11/1/2012	2.50	\$63.36	\$158.40
	11/9/2012	5.00	\$63.36	\$316.80
	<b>Total</b>	<b>56.25</b>	<b>\$63.36</b>	<b>\$3,564.00</b>

B	10/2/2012	0.50	\$34.51	\$17.26
	10/16/2012	2.00	\$34.51	\$69.02
	10/19/2012	0.50	\$34.51	\$17.26
	10/24/2012	1.00	\$34.51	\$34.51
	10/25/2012	1.00	\$34.51	\$34.51
	11/7/2012	0.50	\$34.51	\$17.26
	11/9/2012	2.00	\$34.51	\$69.02
		<b>Total</b>	<b>7.50</b>	<b>\$34.51</b>

# **Operating Expenses (Grantee Only)**



Invoice Number  
2-230-47250

Invoice Date  
Apr 05, 2013

Account Number

FedEx Express Shipment Detail By Payor Type (Original)

Dropped off: Mar 28, 2013  
Payor: Shipper  
Cust. Ref.: NO REFERENCE INFORMATION  
Ref./3:

Distance Based Pricing, Zone 2

Automation	HEAD	Sender		Recipient	
Tracking ID					
Service Type	FedEx Express Saver				
Package Type	FedEx Envelope				
Zone	02				
Packages	1				
Rated Weight	N/A				
Delivered	Apr 02, 2013 14:35				
Svc Area	A2	Transportation Charge		GF	3.73
Signed by		Fuel Surcharge			0.00
FedEx Use	008700519/0020901/	Total Charge		USD	\$3.73

Dropped off: Mar 29, 2013  
Payor: Shipper  
Cust. Ref.: NO REFERENCE INFORMATION  
Ref./3:

Automation	HEAD	Sender		Recipient	
Tracking ID					
Service Type	FedEx 2Day				
Package Type	FedEx Envelope				
Packages	1				
Rated Weight	N/A				
Delivered	Apr 02, 2013 09:12				
Svc Area	A1	Transportation Charge			3.92
Signed by		Fuel Surcharge			0.00
FedEx Use	008879343/0049879/	Total Charge		USD	\$3.92

Shipper Subtotal	USD	\$7.65
Total FedEx Express	USD	\$7.65

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GF \$ 3.73

\$ 3.92 IRWM

Vendor Number

Chart of Acct

Initial

Grant

Initial



<b>Invoice Number</b> 2-253-24988	<b>Invoice Date</b> Apr 26, 2013	<b>Account Number</b> 2214-3260-6
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**FedEx Express Shipment Detail By Payor Type (Original)**

Dropped off: Apr 17, 2013		Cust. Ref.: NO REFERENCE INFORMATION		Ref: #2
Payor: Shipper		Ref: #3		
Automation	USAB	<u>Sender</u>	<u>Recipient</u>	
Tracking ID			SERRANO COUNTY	
Service Type	FedEx Standard Overnight			
Package Type	FedEx Envelope			
Packages	1			
Rated Weight	N/A			
Delivered	Apr 18, 2013 12:17	Transportation Charge		4.87
Svc Area	A6	DAS Extended Comm		1.00
Signed by		Fuel Surcharge		0.00
FedEx Usa	010743089/0048309/_	<b>Total Charge</b>	USD	<b>\$6.87</b>

Dropped off: Apr 19, 2013		Cust. Ref.: NO REFERENCE INFORMATION		Ref: #2
Payor: Shipper		Ref: #3		

- FedEx has audited this shipment for correct packages, weight, and service. Any changes made are reflected in the invoice amount.
- The package weight exceeds the maximum for the packaging type, therefore, FedEx Pak was rated as Customer Packaging.

Automation	USAB	<u>Sender</u>	<u>Recipient</u>	
Tracking ID	802010155211		STATE WATER RESOURCES CENTRAL	
Service Type	FedEx Standard Overnight		1081 EAST 16TH FL	
Package Type	Customer Packaging		SANTA MONICA CA 95014 US	
Packages	1			
Rated Weight	3.0 lbs, 1.4 kgs			
Delivered	Apr 22, 2013 08:50	Transportation Charge		4.02
Svc Area	A2	Fuel Surcharge		0.00
Signed by		<b>Total Charge</b>	USD	<b>\$4.02</b>
FedEx Usa	010743089/0048309/_			

Dropped off: Apr 23, 2013		Cust. Ref.: NO REFERENCE INFORMATION		Ref: #2
Payor: Shipper		Ref: #3		

Automation	USAB	<u>Sender</u>	<u>Recipient</u>	
Tracking ID			SERRANO COUNTY	
Service Type	FedEx Standard Overnight		SERRANO COUNTY	
Package Type	FedEx Envelope		SERRANO COUNTY	
Packages	1		SERRANO COUNTY	
Rated Weight	N/A		SERRANO COUNTY	
Delivered	Apr 24, 2013 10:12	Transportation Charge		4.14
Svc Area	A1	Fuel Surcharge		0.00
Signed by		<b>Total Charge</b>	USD	<b>\$4.14</b>
FedEx Usa	011362039/0037693/_			

<b>Shipper Subtotal</b>	USD	<b>\$14.83</b>
<b>Total FedEx Express</b>	USD	<b>\$14.83</b>

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<b>Invoice Number</b> 2-260-37041	<b>Invoice Date</b> May 03, 2013	<b>Account Number</b> 2214-3260-6
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**FedEx Express Shipment Detail By Payor Type (Original)**

Dropped off: Apr 30, 2013      Cust. Ref.: NO REFERENCE INFORMATION      Ref./2  
 Payor: Shipper      Ref./3

- FedEx has audited this shipment for correct packages, weight, and service. Any changes made are reflected in the invoice amount.
- The package weight exceeds the maximum for the packaging type, therefore, FedEx Envelope was rated as FedEx Pak.

Automation	USAB	Sender	Recipient
Tracking ID	74		
Service Type	FedEx Standard Overnight		
Package Type	FedEx Pak		
Packages	1		
Rated Weight	1.0 lbs, 0.5 kgs		
Delivered	May 01, 2013 09:41		
Svc Area	AA	Transportation Charge	4.25
Signed by		Fuel Surcharge	0.00
FedEx Use	012040178/0090473/_	<b>Total Charge</b>	<b>USD \$4.25</b>

Dropped off: Apr 30, 2013	Cust. Ref.: NO REFERENCE INFORMATION	Ref./2	
Payor: Shipper	Ref./3		
Automation	USAB	Sender	Recipient
Tracking ID	74		
Service Type	FedEx Standard Overnight		
Package Type	FedEx Pak		
Packages	1		
Rated Weight	2.0 lbs, 0.9 kgs		
Delivered	May 01, 2013 10:11		
Svc Area	AA	Transportation Charge	4.39
Signed by		Fuel Surcharge	0.00
FedEx Use	012040178/0090473/_	<b>Total Charge</b>	<b>USD \$4.39</b>

<b>Shipper Subtotal</b>	<b>USD</b>	<b>\$8.64</b>
<b>Total FedEx Express</b>	<b>USD</b>	<b>\$8.64</b>

OK to PM  
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RKD  
DOC \$ 4.25  
\$ 4.39 IRWM

# **Professional & Consulting Services**

# AB Consulting

# INVOICE

Address  
City, State, ZIP

## Professional & Consultant Services

phone (555) 555-555

**SOLD TO:**  
Name  
Address  
City, State, ZIP

**INVOICE NUMBER** 10-599-09  
**INVOICE DATE** 5/23/2013  
OUR ORDER NO. 726278  
YOUR ORDER NO. 1892727  
TERMS Net 30  
SALES REP Name  
SHIPPED VIA Air  
F.O.B. Sacramento, Ca  
PREPAID or COLLECT COLL

**SHIPPED TO:**  
Same

**Billing Period : 04/1/2013 to 06/30/2013**

DESCRIPTION		QUANTITY	UNIT PRICE	AMOUNT
Staff 1 - Senior Scientist	Monitor Wells Report	33.50	125.00	\$4,187.50
Staff 2- Senior Engineer	Monitor Wells Report	9.50	155.00	\$1,472.50
Staff 3- Field Tech II	GPS Data	2.00	85.00	\$170.00
Staff 4- Field Tech I	GPS Surveying	2.50	75.00	\$187.50
			SUBTOTAL	6,017.50
			TAX	0.00
			FREIGHT	
				\$6,017.50
<b>MAKE ALL CHECKS PAYABLE TO:</b> Your Company, Inc. Attn: Accounts Receivable Address City, State, ZIP				PAY THIS AMOUNT

# Construction

