

TWS Work Plan

HEADING	#	TASK	DUE DATE	
Initial Planning	1	Convene Tribal Water Summit Planning Team	done	
	2	Develop TWS themes	done	
	3	Determine TWS date and locations	done	
	4	Create "Save the Date" announcement	done	
	5a	Develop formal invitation from Secy. Laird <ul style="list-style-type: none"> • Formal invitation to Governor, Tribes, State agencies, Federal agencies, Tribal organizations • Notify Federal administration to prevent over-booking 	Done	
	5b		Early Sept.	
	5c			
	6	Create and finalize participation protocols (leaders, staff, observers?)	Done	
Logistics	7	Contract for meeting space and hotel rooms	Done	
	8	Develop registration page	Done	
	9	Develop information page	Sept. 4/In Progress	
	10	Create room reservation information/process	Done	
		Check on number of exhibitors	Done	
	11	Survey pages for those requesting scholarships	Done	
	12	Reformat TWS logo	Done	
	13	Finalize meeting room layout and meals options	February 2013	
	14	Staffing: logistics, note-taking, registration (DWR)	February 2013	
	15	Meeting checklist (materials, supplies, handouts)	March 2013	
	16	Speakers identified and posted on agenda	February 2013	
		17	Exhibitor, Poster Session, both (20 day 1, 40 day 2), <ol style="list-style-type: none"> 1. Will we have exhibitors, what type? 2. If so, will we charge for exhibitors? 3. Will there be a poster session? (E.g., presentations on resources, discussions poster sessions) – Who will develop?	October 2012 go/no go
	Media/Outreach	18	Identify video options—funding and logistics issues, whether it is worthwhile. 7 th Generation? Frank? (Summit events, Water Stories) Editing options	January 2013
		19	Develop press materials (before, during, after event?) General listserve,	December 2012
		20	John Covington will work with Stephanie and Judie to develop and article for Indian Country News.	
		21	Connect with National Congress of American Indians to see if there is interest in carrying a TWS item in their newsletter or website.	
22		Identify other potential outlets for sharing information on the Summit.		

TWS Work Plan

HEADING	#	TASK	DUE DATE
Financial	23	Identify fiscal agent	Done
	24	Seek agency, Tribal and other sponsorship	in progress
Content	25	Design Teams needed for each theme: <ul style="list-style-type: none"> • Tribal Ecological Knowledge • Watershed Management and Land Use • Aboriginal Rights, Needs and Water 	
	26	Create and convene TWS Design Teams for each theme: <ul style="list-style-type: none"> • Identify lead for each theme • Identify potential members • Invite and confirm participation 	Done
	27	Develop agenda concepts for TWS themes	Done
	29	Design Teams develop draft mini-agenda	In progress
	30	Design Teams present mini-agendas to TWS team <ul style="list-style-type: none"> • TEK • Watershed/Land Use • Indigenous Rights to Water • MLPA • Implementation Session 	In progress
	31	Invite presenters and participants	early January
	32	Refined mini-agendas presented to Tribal AC and SASC	Jan. 24th
	33	Discuss white papers	Jan. 24th
		Convene a teleconference call with potential speakers to discuss key points of presentations and creating a stream of consistency.	Early February
	34	Develop meeting packet information	February 28th
Water Stories		Stephanie Lucero, Ruthie Malone and Ron Goode to connect on Water Stories	mid-January
Resolution	35	Draft resolution developed A key deliverable at the Summit is a non-binding resolution to work together to move forward on these three themes.	December 30th

TWS Work Plan

HEADING	#	TASK	DUE DATE
Content: Indigenous Rights to Water	a.	Stephanie to contact: <ul style="list-style-type: none"> o Bill Steele and Jan Stevens as potential speakers for Public Trust Doctrine o Speakers for legal perspective (work with Kimberly) 	Jan. 22
	b.	Ruthie Maloney to contact: <ul style="list-style-type: none"> o John Corbett and discuss topic suggestions o Merv George, Chris Peters and Susan Masten as potential speakers on spiritual uses 	Jan. 22
	c.	Ron Goode to contact: <ul style="list-style-type: none"> - Grace Dick, Mono Paiute; Donna Vasquez, Bishop; Jennifer Bates, CIBA as potential speakers on cultural uses 	Jan. 22
	d.	Judie to contact: <ul style="list-style-type: none"> - San Luis Rey regarding Tribal water attorneys 	
	e.	Call out to Tribal AC and Tribal listserve to send in regional issues and concerns regarding Indigenous Rights to Water.	
	f.	Look at video clips from 2009 Water Stories videotapes, to create a montage of clips before speakers come on.	
	g.	Stephanie to send links to Humboldt TEK Symposium and North Pacific LCC.	
	h.	Ruthie will look to help identify Native American attorneys (or judges) who may bridge the legal and non-legal aspects.	
	i.	Confirm tentative date of February 13, 2013 for next TWS meeting (day-long), with time allocated to Indigenous Rights to Water (2:00 – 4:00 p.m.). Send announcement.	Jan. 24

May-June

- Debrief Summit / Tribal AC meeting
- Develop proceedings
- Develop Tribal content for Update 2013; items to incorporate into Update 2013