



# Water Efficient Landscape Ordinance Reporting Form

C1	<b>Agency Name:</b>	City of Mission Viejo
C2	<b>Address:</b>	200 Civic Center, Mission Viejo, Ca. 92692
C3	<b>Contact Name:</b>	W. Keith Rattay
C4	<b>Title:</b>	Assistant City Manager/Director of Public Services
C5	<b>Phone Number:</b>	949-470-3014
C6	<b>Phone Extention:</b>	N/A
C6	<b>Email:</b>	<a href="mailto:krattay@cityofmissionviejo.org">krattay@cityofmissionviejo.org</a>
1a	<b>Is your agency adopting a single agency ordinance OR a regional agency alliance ordinance?</b>	Regional Agency Alliance Ordinance ▼
1b	<b>Date of adoption OR anticipated adoption:</b>	Feb, 2016
2a	<b>Reporting period:</b>	
2b	<b>December 1, 2015 through December 28, 2015 (all agencies)</b>	<input checked="" type="radio"/>
2c	<b>February 1, 2016 through February 28, 2016 (additional reporting period for agencies crafting regional ordinances with other agencies)</b>	<input type="radio"/>
3a	<b>Are you using:</b>	a locally modified Water Efficient Landscape Ordinance (WELO) ▼
3b	<b>For agencies who have adopted a modified WELO</b>	
3c	<b>Is it at least as efficient as MWELO?</b>	Yes ▼
3d	<b>URL for your WELO</b>	
3e	<b>List major changes from the State's MWELO</b>	We are currently using the State version until adoption in February/2016
3f	<b>If specific types of projects are exempt (other than those already specified in MWELO), state what they are and the sections of the ordinance that they are exempt from.</b>	Nothing has been additionally exempted beyond what is defined in the updated MWELO
3g	<b>Have elements from other regulations been incorporated (e.g., tree shading percent coverage requirement, stormwater capture requirements).</b>	No ▼
3h	<b>If yes, describe:</b>	
4	<b>If other agencies are implementing the ordinance, explain their role:</b>	The City has 4 water districts that will be participating in the MWELO process as defined in the State mandated MWELO.
5	<b>Permitted projects subject to the ordinance during the reporting period (*e.g., single family residences, commercial projects, landscape retrofits for which permits were finalized during the reporting period, etc.):</b>	
6a	<b>Total landscape area subject to the ordinance over the reporting period:</b>	
6b	<b>Unit of Measure (sq. ft. or acres)</b>	▼
7a	<b>During the reporting period, how many of the following types of projects did your agency issue final permits on:</b>	1



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7b	<b>new housing starts</b>		o
7c	<b>new commercial projects</b>		o
7d	<b>landscape retrofits</b>		o
8	<b>Describe the procedure for review of projects subject to the ordinance:</b>	When the City requires a permit for landscape renovation it is tied solely to a building permit entitlement. The applicant must submit plans prepared by a California Licensed Landscape Architect. Plans are thoroughly plan checked and field inspected.	
9a	<b>Describe actions taken to verify compliance:</b>		
9b	<b>Is a plan check performed?</b>	Yes	▼
9c	<b>If so, by what entity?</b>	City of Mission Viejo	
10	<b>Describe implementation and enforcement measures:</b>	For projects requiring a landscapae permit, there is also a mainteanance agreement recorded with the the property at the County Tax Accessors office. The maintenance agreement runs with the land.	
11	<b>Explain challenges to implementing and enforcing the ordinance:</b>	In older communities there is more "Mom and Pop" land owners. The State mandated ordinance is heavy handed for this level of property ownership and requires alot of education on behalf of the staff to comply. A simplier approach for each city would have made it easier!	
12	<b>Describe educational and other needs to properly apply the ordinance:</b>		
13	<b>Additional Comments:</b>		

Please submit reports, including a copy of your local water efficient landscape ordinance, via email to [WELO@water.ca.gov](mailto:WELO@water.ca.gov) by December 31, 2015. Agencies preparing a regional ordinance must submit an additional report by March 1, 2016. For questions, please call Ms. Julie Saare-Edmonds at (916) 651-9676.