



Water Efficient Landscape Ordinance Reporting Form

C1	Agency Name:	City of Orinda Planning Department
C2	Address:	22 Orinda Way, Orinda CA 94563
C3	Contact Name:	Daisy Allen
C4	Title:	Assistant Planner
C5	Phone Number:	925-253-4210
C6	Phone Extention:	925-253-4238
C6	Email:	dallen@cityoforinda.org
1a	Is your agency adopting a single agency ordinance OR a regional agency alliance ordinance?	Single Agency Ordinance ▼
1b	Date of adoption OR anticipated adoption:	12/1/2015
2a	Reporting period:	
2b	December 1, 2015 through December 28, 2015 (all agencies)	<input checked="" type="radio"/>
2c	February 1, 2016 through February 28, 2016 (additional reporting period for agencies crafting regional ordinances with other agencies)	<input type="radio"/>
3a	Are you using:	the Model Water Efficient Landscape Ordinance (MWELo) ▼
3b	For agencies who have adopted a modified WELO	
3c	Is it at least as efficient as MWELo?	▼
3d	URL for your WELO	
3e	List major changes from the State's MWELo	
3f	If specific types of projects are exempt (other than those already specified in MWELo), state what they are and the sections of the ordinance that they are exempt from.	
3g	Have elements from other regulations been incorporated (e.g., tree shading percent coverage requirement, stormwater capture requirements).	▼
3h	If yes, describe:	
4	If other agencies are implementing the ordinance, explain their role:	
5	Permitted projects subject to the ordinance during the reporting period (*e.g., single family residences, commercial projects, landscape retrofits for which permits were finalized during the reporting period, etc.):	All new projects reviewed by the Planning Department between December 1 and December 28. Per the MWELo, new landscapes > 500 square feet and existing landscapes > 2500 square feet are subject to review.



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6a	Total landscape area subject to the ordinance over the reporting period:	73,400* *Landscape area reflects new design review applications received during December 2015. The Planning Department reviews landscape plans but does not issue building permits so it is easiest to count number of design review applications.
6b	Unit of Measure (sq. ft. or acres)	Square Feet ▼
7a	During the reporting period, how many of the following types of projects did your agency issue final permits on:	Department issues these permits. Below are a listing of new applications received
7b	new housing starts	New residential design review applications: 8
7c	new commercial projects	New design review applications: 1
7d	landscape retrofits	0 (no retrofit projects with landscaping > 2500 square feet)
8	Describe the procedure for review of projects subject to the ordinance:	Staff planners review project landscape packages for compliance with MWELO by using a "cheat sheet" checklist created internally.
9a	Describe actions taken to verify compliance:	(see above)
9b	Is a plan check performed?	Yes ▼
9c	If so, by what entity?	City of Orinda Planning Department
10	Describe implementation and enforcement measures:	New construction projects require discretionary approval, which involves final inspection by the City of Orinda Planning Department prior to final inspection by the Contra Costa County Building Inspection Department. City of Orinda final inspections include verification that landscaping has been installed as designed.
11	Explain challenges to implementing and enforcing the ordinance:	Most remodel projects do not require discretionary approval and are instead ministerially approved by the Planning Department. Therefore, we do not conduct final inspections on these projects. Instead, it is the responsibility of the Contra Costa County Building Inspections Department to conduct final inspections on those projects. However, the Building Inspections Department does not currently review landscape plans. Therefore, there currently is not a process in place to site-inspect remodeled landscapes >2,500 square feet for compliance with the MWELO.
12	Describe educational and other needs to properly apply the ordinance:	We have internally reviewed MWELO requirements but an in-person or webinar training from a state expert would be helpful.
13	Additional Comments:	

Please submit reports, including a copy of your local water efficient landscape ordinance, via email to WELO@water.ca.gov by December 31, 2015. Agencies preparing a regional ordinance must submit an additional report by March 1, 2016. For questions, please call Ms. Julie Saare-Edmonds at (916) 651-9676.