



# Water Efficient Landscape Ordinance Reporting Form

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|----|---|--|
| C1 | <b>Agency Name:</b>   | CITY OF PALO ALTO  |
| C2 | <b>Address:</b>   | 285 HAMILTON AVENUE, PALO ALTO, CA 94301   |
| C3 | <b>Contact Name:</b>  | GEORGE HOYT  |
| C4 | <b>Title:</b>   | CHIEF BUILDING OFFICIAL  |
| C5 | <b>Phone Number:</b>  | (650) 329-2368   |
| C6 | <b>Phone Extension:</b>   | 2368   |
| C7 | <b>Email:</b>   | <a href="mailto:GEORGE.HOYT@CITYOFPALOALTO.ORG">GEORGE.HOYT@CITYOFPALOALTO.ORG</a>   |
| 1a | <b>Is your agency adopting a single agency ordinance OR a regional agency alliance ordinance?</b>   | Single Agency Ordinance ▼  |
| 1b | <b>Date of adoption OR anticipated adoption:</b>  | 2/1/2016   |
| 2a | <b>Reporting period:</b>  | 2/1/2016 - 2/28/2016   |
| 2b | <b>December 1, 2015 through December 28, 2015 (all agencies)</b>  | <input type="radio"/>  |
| 2c | <b>February 1, 2016 through February 28, 2016 (additional reporting period for agencies crafting regional ordinances with other agencies)</b>                                   | <input checked="" type="radio"/>   |
| 3a | <b>Are you using:</b>   | the Model Water Efficient Landscape Ordinance (MWELo) ▼  |
| 3b | <b>For agencies who have adopted a modified WELO</b>  | Not Applicable   |
| 3c | <b>Is it at least as efficient as MWELo?</b>  | ▼  |
| 3d | <b>URL for your WELO</b>  | Not Applicable   |
| 3e | <b>List major changes from the State's MWELo</b>  | Not Applicable   |
| 3f | <b>If specific types of projects are exempt (other than those already specified in MWELo), state what they are and the sections of the ordinance that they are exempt from.</b> | Not Applicable   |
| 3g | <b>Have elements from other regulations been incorporated (e.g., tree shading percent coverage requirement, stormwater capture requirements).</b>                               | ▼  |
| 3h | <b>If yes, describe:</b>  | Not Applicable   |
| 4  | <b>If other agencies are implementing the ordinance, explain their role:</b>  | <p>Development Services with the City of Palo Alto will be enforcing the Landscape Plan Review and Inspection process outlined in Section 492. Development Services will deliver the required water efficient worksheets to the City of Palo Alto Utilities department as the water purveyor in accordance with section 492.1(a)(5). In addition, water efficient education will be provided by the City of Palo Alto Utilities and the Santa Clara Valley Water District for the Public Education requirement within Section 492.17. Development Services will also host a webpage and on-demand video training for compliance.</p> |



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| 5  | <b>Permitted projects subject to the ordinance during the reporting period (*e.g., single family residences, commercial projects, landscape retrofits for which permits were finalized during the reporting period, etc.):</b> | commercial projects  |
| 6a | <b>Total landscape area subject to the ordinance over the reporting period:</b>  | 6,442.0  |
| 6b | <b>Unit of Measure (sq. ft. or acres)</b>  | Square Feet ▼  |
| 7a | <b>During the reporting period, how many of the following types of projects did your agency issue final permits on:</b>  |  |
| 7b | <b>new housing starts</b>  | -  |
| 7c | <b>new commercial projects</b>   | -  |
| 7d | <b>landscape retrofits</b>   | 1  |
| 8  | <b>Describe the procedure for review of projects subject to the ordinance:</b>   | The projects subject to the ordinance are routed for Landscape Review and Inspection in accordance with the MWELo Compliance Checklist (attached). The community received a notice via the attached press release regarding the MWELo (attached).                                |
| 9a | <b>Describe actions taken to verify compliance:</b>  | Over the Counter Plan Checks, Third Party Verification   |
| 9b | <b>Is a plan check performed?</b>  | Yes ▼  |
| 9c | <b>If so, by what entity?</b>  | Development Services Department via Consultant Services provided by Integrated Design 360 LLC Green Building Consultants and Ron Benoit and Associates   |
| 10 | <b>Describe implementation and enforcement measures:</b>   | Please see the attached City of Palo Alto DRAFT MWELo Compliance Procedures for Submittals and Guidelines  |
| 11 | <b>Explain challenges to implementing and enforcing the ordinance:</b>   | We have received many questions on the trigger for the ordinance specifically as it relates to when MWELo review is required.  |
| 12 | <b>Describe educational and other needs to properly apply the ordinance:</b>   | The City of Palo Alto is putting together resource videos that will be made available on the City's Green Building Compliance website.   |
| 13 | <b>Additional Comments:</b>  | The City of Palo Alto intended to adopt the BAWSCA version of the WELO. However, the City Council decided not to adopt the BAWSCA version of the WELO at the January 19th City Council meeting. Therefore, Development Services began enforcing the MWELo on February 1st, 2016. |

Please submit reports, including a copy of your local water efficient landscape ordinance, via email to [WELO@water.ca.gov](mailto:WELO@water.ca.gov) by December 31, 2015. Agencies preparing a regional ordinance must submit an additional report by March 1, 2016. For questions, please call Ms. Julie Saare-Edmonds at (916) 651-9676.