



Water Efficient Landscape Ordinance Reporting Form

C1	Agency Name:	City of Saratoga
C2	Address:	13777 Fruitvale Ave, Saratoga, CA 95070
C3	Contact Name:	Sandy Baily
C4	Title:	Special Projects Manager
C5	Phone Number:	408-868-1222
C6	Phone Extention:	
C6	Email:	sbaily@saratoga.ca.us
1a	Is your agency adopting a single agency ordinance OR a regional agency alliance ordinance?	Single Agency Ordinance ▼
1b	Date of adoption OR anticipated adoption:	Planned Adoption on 2/18/2016
2a	Reporting period:	
2b	December 1, 2015 through December 28, 2015 (all agencies)	<input checked="" type="radio"/>
2c	February 1, 2016 through February 28, 2016 (additional reporting period for agencies crafting regional ordinances with other agencies)	<input type="radio"/>
3a	Are you using:	the Model Water Efficient Landscape Ordinance (MWELo) ▼
3b	For agencies who have adopted a modified WELO	
3c	Is it at least as efficient as MWELo?	▼
3d	URL for your WELO	
3e	List major changes from the State's MWELo	
3f	If specific types of projects are exempt (other than those already specified in MWELo), state what they are and the sections of the ordinance that they are exempt from.	
3g	Have elements from other regulations been incorporated (e.g., tree shading percent coverage requirement, stormwater capture requirements).	▼
3h	If yes, describe:	
4	If other agencies are implementing the ordinance, explain their role:	NA
5	Permitted projects subject to the ordinance during the reporting period (*e.g., single family residences, commercial projects, landscape retrofits for which permits were finalized during the reporting period, etc.):	zero
6a	Total landscape area subject to the ordinance over the reporting period:	zero
6b	Unit of Measure (sq. ft. or acres)	▼



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7a	During the reporting period, how many of the following types of projects did your agency issue final permits on:	
7b	new housing starts	zero
7c	new commercial projects	zero
7d	landscape retrofits	zero
8	Describe the procedure for review of projects subject to the ordinance:	During building permit process applicant is required to fill out the required State forms for City review and approval. Project must comply with WELO prior to issuance of permit.
9a	Describe actions taken to verify compliance:	
9b	Is a plan check performed?	Yes ▼
9c	If so, by what entity?	Planning Division
10	Describe implementation and enforcement measures:	Implementation: Applicants and potential applicants of Planning applications are informed of WELO requirements prior to submittal. Sign at Building Permit counter informing public of new requirements. Enforcement: Subject to Chapter 3 of the City Code regarding Code Enforcement.
11	Explain challenges to implementing and enforcing the ordinance:	City workload and lack of expertise in the matter. City plans to contract with consultant to handle reviews and the cost will be passed on to applicant.
12	Describe educational and other needs to properly apply the ordinance:	Handouts need to be revised for public counter and website.
13	Additional Comments:	Thank you for hosting the regional workshop to clarify the new WELO and reporting requirements.

[Please submit reports, including a copy of your local water efficient landscape ordinance, via email to \[WELO@water.ca.gov\]\(mailto:WELO@water.ca.gov\) by December 31, 2015. Agencies preparing a regional ordinance must submit an additional report by March 1, 2016. For questions, please call Ms. Julie Saare-Edmonds at \(916\) 651-9676.](#)